

11 Ermineview Road North
Lethbridge AB T1H 6G5

October 7, 2014

Dear Recruiter

RE: Police constable position

Please accept this cover letter and unattached resume as application for a constable position. One of my goals is to protect and serve the community through a law enforcement agency or organization.

My education background is extensive, and it will be an asset in the law enforcement workplace. I am currently working towards a Criminal Justice-Policing Diploma at Lethbridge College, and I have my Molecular Technician's Diploma along with some education from the University of Lethbridge. The longest job, which I currently hold, is as a supervisor/coordinator at Costco. One of my supervisors approached me after I submitted my forms for Student Retention, and asked me why I was going to school when I could stay at Costco, and work full-time; he was implying that I was an extremely good worker, and having been offered a full-time job with amazing benefits, let alone full-time hours, does not happen too often at Costco. Over the years, some skills I have acquired and qualities I value are initiative, teamwork, adaptability, organization, and critical thinking.

These skills, qualities, and values all encumber the potential asset I can be for the community, as well as an agency. My attributes fall in line with what is expected of a constable: integrity, determination, honesty, and most importantly, willingness to help others. The skills I use daily, and attested reputation among my employers and educational instructors are more than proof of my qualities.

I want to serve the community, so please let me demonstrate my willingness and potential contributions to everyone by giving me an opportunity through an interview. I look forward to meeting you and other members your agency. I can be reached by phone; (403) 381-0936.

Yours truly

Jarett Mueller

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Encl.