Jamesha Redd  
13437 n. 82nd ave

Peoria, AZ 85381

August 21, 2014

Michele Bush  
5487 N. 99th Ave  
Glendale, AZ 85305

Ms.Bush:

My name is Jamesha Redd and I am a senior at Centennial High School. Currently, I am enrolled in a class called ‘CTE Culinary Arts Internship’. Also, I am highly interested in becoming a chef. I decided to take this class to see if it is the fitted for me. I am applying for this job as an intern at your facility and would like to know if there are any possibilities. I would love to work with you and see what you do.

I have gained several skills through my current job (Culver’s). I can handle several tasks at once in a stressful environment. I have handled and been trusted with money since employed, I am a loyal employee, and maintained the same job for a long term. I’m also friendly, outgoing, and positive personality with excellent customer service skills. I enjoy having a full schedule and always moving.

I would appreciate the chance to get an interview. I will be contacting you shortly to see if there is an opening as an intern or you perhaps may call me at 623.399.5422. I have attached my resume for you to review and thank you for your time.

Sincerely,

Jamesha Redd