**Kirsten LeBeau**

8105 W. Eugie Ave. Peoria, AZ 85381 **|** klebeau21@aol.com **|** (623) 262-8461

**Education**

Centennial High School August 2011 - Present

 14338 N. 79th Ave. Peoria, AZ 85381

 GPA: 3.9 Class Rank: Top 5% Curriculum: Honors/Advanced Placement

**Work History**

Chili’s Grill & Bar September 2014 - Present

 7717 W. Bell Rd. Peoria, AZ 85382

Position: Hostess

* Provide direct management over table arrangement and servers to execute efficient seating rotation.
* Generate future floor plans and preparations for silverware and menus.
* Multitask between communicating with the back of house to keep it from backing up, maintaining front of house upkeep, and caring for guests.
* Serve as the chief representative of Chili’s upon a guest’s entrance, providing them exceptional customer service.

 Park & Sons January 2013 - June 2013

 11820 N 81st Ave, Peoria, AZ 85345

Position: Employee

* Managed and ensured efficiency at Parks & Sons Varney Park snack bar location during the Rio Vista Little League games and practices.
* Marketed merchandise and concessions during Little League games and practices.
* Utilized well-organized mathematical skills to maintain a balanced cash box.
* Was responsible for venue keys to snack bar before and after shifts.

**Activities**

National Honor Society (NHS) April 2013 - Present

*Vice President*

* Serve as a chief officer of our 150+ member organization on campus, maintaining active communication and steadfast leadership and discipline.
* 100+ hours of community service performed via NHS.

 Centennial Theatre & Dance Companies April 2012 - Present

*Stage Manager, Costume Head, and Honor Thespian*

* Took lead while a freshman and stage managed for 6 dance concerts (April 2012 – Present), 1 musical as a senior (Present), and created and designed costumes for 3 productions during my junior and senior years (January 2014 – Present).
* Over 800 hours devoted to volunteer work in the theatre department

 Centennial Peer Counselor April 2013 - Present

*Senior Peer Counselor*

* Provide professional guidance on personal and psychological problems facing students.
* Serve as a head trainer of future peer counselors in mediation and conflict resolution, taking the lead on mediations and counseling sessions.

 American Sign Language Club August 2012 - December 2013

*Founder/President*

* Founded Centennial High School’s first ever American Sign Language Club in its 25 year history, acting as president and managing 20+ members.
* Chaired meetings, led events, and worked with Deaf community in the Phoenix-Metro area to integrate Centennial High School students into Deaf culture.