**NEW CLIENT WORKSHEET**

**INTERVIEWING APD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ASSIGNED APD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CASE # CITATION #**

A

CLIENT :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DIVISION:\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE REQUESTED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NEXT COURT DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HEARING INFORMATION

CUSTODY INFORMATION

In Custody: Yes / No

|  |
| --- |
| PD Appointed: |
| Next Court Date: @ |
| Hearing Type: DISP, STH, NJT |
| PTC Date: @ |
| JT Date: @ |

ACTION REQUESTED

New File(s) via S-NEWFILE work request:

Case(s) already open in STAC:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Notice of Discovery was submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to clerk in court

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to clerk by interoffice mail

**Do NOT do, discovery is done** to SAO by interoffice mail

**CLIENT INFORMATION / INFORMACION DEL CLIENTE**

|  |  |
| --- | --- |
| Name / Nombre: | Witness, Phone #s / Testigos |
| Address / Direccion: |  |
| City / Ciudad: |  |
| Zip / Codigo Postal: |  |
| Home Phone / Tel de casa: |  |
| Work Phone / Tel trabajo: |  |
| Cell: |  |
| Date of Birth / Fecha de nacimiento: |  |
| Email: |  |

ASA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interpreter Needed / Necsecita Interprete: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_