9156 West Port Royale Lane

Peoria, AZ 85381

January 13, 2015

Tiffany Selchow

1401 N. 24th Street, Suite 4

Phoenix, AZ 85008

Dear Ms. Selchow;

My name is Amber Rayes and I am a senior attending Centennial High School. I have been working on setting myself up to be successful in the oceanography/zoology career field. I am seeking an internship at Wildlife Zoo to expand my knowledge on the animals in my career path.

My work skills range from being able to maintain a clean and safe working environment, to being able to plan, organize, lead and delegate many different events. Here are some of my experiences I can bring to my future position.

* Over the past three years I have volunteered my services to many non-profit organizations, including, the Anthony Bates Foundation. I learned how to set up and use complex machines to hook individuals up to them so cardiac students and professionals could scan their hearts.
* During my Sophomore year and Junior year of high school I was elected as a member of Student Council and had the opportunity to plan many events around school. My responsibilities inside the council were to delegate jobs and see that certain projects were finished to their full potential.
* During the summer of 2014 I was employed at a basketball camp called Advantage Basketball Camp. Where I watched over about 200 kids and taught them on and off court life skills. The five day camp included many drills/activities as well as how to lead and respect others.

Thank you for considering me as a potential employee for your company. I look forward to having the opportunity to put forth hard work for your company. Please contact me at 623-628-6134.

Sincerely

Amber Rayes