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| **EDUCATION** |  | |
| Centennial High School  14388 N 79th Ave, Peoria, AZ 85381  GPA: 3.5/4.0 | Expected Graduation May 2015 | |
| **ACHIEVEMENTS** |  | |
| * Band Council Treasurer   + Collect and count all money that the band raises   + Responsible for setting up fundraisers | May 2014 - Present | |
| * Band Field Commander   + Help fellow marching band members with marching techniques and positioning | May 2013- Present | |
| * Band Council Librarian   + Filed music   + Made copies for fellow band members for setting up fundraisers | May 2013 – May 2014 | |
| * Outstanding Junior Band Member   + Was picked out of all junior band members in the band as the Outstanding Junior Band Member for the 2013-2014 school year | May 2014 | |
| * Academic Honor Roll | 2011 - 2014 | |
| * Certificate of Arizona Skill Standards Software Development   + Received certificate after passing state qualification test | Fall 2012 | |
| **VOLUNTEER EXPERIENCE** |  | |
| * My Office   + Copied rent checks, invoices and bank statements and filed them into tenants’ files.   + Moved rent checks from Dropbox to AMSI.   + Aided in closing of locations by collecting all invoices and receipts.   + Found brokers’ emails in an Excel spreadsheet for Marketing Director.   + Attended to customers as they arrived at the office for appointments.   + Answered telephone and handled incoming packages. | | 2015 - Present |
| * ROJO Hospitality   + Work as a stand attendant in a lemonade stand at Arizona Cardinals football games   + Work closely with other students and adults to provide the best customer service possible | | 2014 – Present |
| * Munds Park Trail Stewards   + Alongside the United States Forest Service (USFS), cleaned trails in Munds Park   + Created new trails with the USFS | | 2011 – Present |
| **ACTIVITIES** | |  |
| * Future Business Leaders of America (FBLA)   + Joined Fall 2014 | | 2014 – Present |
| * Centennial High School Concert Band   + Performed at various functions such as senior living centers   + Performed with fellow band members at different competitions | | 2012 – Present |
| * Centennial High School Marching Band   + Memorized show and drill   + Competed with fellow band members at different competitions | | 2011 – Present |
| **COMPUTER SKILLS** | |  |
| * Proficient with Microsoft Word, Excel and PowerPoint * Worked on Windows and Apple operating systems | |  |