

Hi Mrs. Medin,

Thank you so much for agreeing to write a college letter of recommendation on my behalf!

As I mentioned to you when we met, I am applying to multiple colleges this year. Most of the colleges use the Common App and you can submit one copy of your letter of recommendation for all of these schools by logging into the "Recommender" section of the Common App website after you receive an email invitation from me (<https://www.commonapp.org/Login>).

For other two colleges that do not accept the Common App, I have included a postmarked envelope where each letter of recommendation needs to be sent. I am applying to USD, and the deadline for their letter of recommendation is October 15<sup>th</sup>. These recommendation letters are due on January 1<sup>st</sup>.

The reason I asked you to be my recommender is because you are one of the best teachers I have ever met. I value your opinion and recommendation over others because of your incredible devotion to every student that walks in your door. The time you take out of your own life to help teach your students and to reach their potential is amazing to me, and for that I regard you above any other teacher I've ever met. You're an amazing teacher, but also an amazing person. Although I admit I could have done better in your class and I was by no means a stand-out, you've influenced me and my education more than you know. Below are a few things I will always remember from your class and I hope they will help make writing my letter easier:

- I wasn't the smartest math student. I got average grades and I decided I wanted to do better, and when I would come in at lunch, after school, or before school you were always there to help me, and with your help and some hard work and devotion I would perform higher on tests
- I volunteered to help you when you needed it, which was rare because you always seemed on top of things but whenever you did I was there to help
- Although not in your class specifically, I served as a key club member under your advisement and volunteered for multiple events and performed acts of community service
- I always volunteered to pass out papers, answer questions, and any other classroom activities

I hope these points are helpful to you as you write the letter; however, do feel free to focus on other topics related to my performance in and out of the classroom that you think colleges might like to know.

Again, thank you for your time. I know how busy you are and I really appreciate your help. I hope everything is going well for you and I miss you!

Please let me know if you have any questions or if I can be of any help –  
mitchellsrcaastro@yahoo.com

With gratitude,

Mitchell Castro