

Hi Mrs. Bisera,

Thank you so much for agreeing to write a college letter of recommendation on my behalf!

As I mentioned to you when we met, I am applying to eight different colleges. Six of the colleges use the Common App and you can submit one copy of your letter of recommendation for all of these schools by logging into the "Recommender" section of the Common App website after you receive an email invitation from me (<https://www.commonapp.org/Login>).

For the other two colleges, I have included a postmarked envelope where each letter of recommendation needs to be sent. I am applying Early Action to UC Santa Barbara, and the deadline for their letter of recommendation is October 15th. The other school, as well as the 6 from Common App, I am applying regular decision. These recommendation letters are due on January 1st.

The reason I asked you to be my recommender is because I loved your AP English class, and because you are familiar with my work ethic and academic abilities. Below are a few things I will always remember from your class and I hope they will help make writing my letter easier:

- Being in ASB, I had gone out of my way to deliver vital information about events revolving around the school to you specifically to make sure you had accurate information to relay off to your classes. Also, I had made sure that ASB worked together with SAGA to ensure a school environment that would work together efficiently.
- In regards to group projects, I had always taken up the position as a group leader just as we did within the group research project. I had made sure everyone had done their part within the group assignment to ensure an equal workload was given to everyone and also to prevent late night stressing due to the lack of information. I created a group chat with everyone in our group and following the completion of the assignment my research group had found the project to be much easier than other within my class.
- I put in numerous volunteer hours within Club Interact and helped with the startup of the new club at Valhalla to increase its participation.
- I always make sure to be polite as well as cheerful, as always on the bleakest of times I always remain positive and uplift others when needed.

I hope these points are helpful to you as you write the letter; however, do feel free to focus on other topics related to my in-class performance that you think the college might like to know.

Again, thank you for your time. I know how busy you are and I really appreciate your help. Please let me know if you have any questions or if I can be of any help – masonarabo@gmail.com

With gratitude,
Mason P. Arabo