# Experience

## AZ Trademasters LLC 4/15 – 9/15

* Answered incoming phone calls
* Scheduled Service calls
* Dispatched service calls
* Data Entry

**Banner Boswell Volunteer 10/15- currently**

* Customer Care
* 100+ hours volunteering
* Maintenance
* Welcoming desk
* Carrying out duties for nursing units

# Education

## Centennial High School 8/12 - Present

Completed three years

Graduation date: May 2015

# Skills

* Strong customer service skills
* Proficient in Microsoft office ad Microsoft Word

**Community**

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| --- |
| Community Service at St. Charles Borromeo Church |

### References

**Thomas Woods:**

Former Employer

Arizona Trademasters

t.woods@aztrademater.com

(602)-721-8581

**Mike Oesterle**

Former Teacher

Centennial High School

moesterle@peoriaud.k12.az.us

**Kristy Romero**

Former Employer

I babysat her kids for 5+ years

(602)-487-8911

### Reference: Thomas Woods

 Owner of AZ Trademasters LLC

 Twoods@aztrademaster.com

 (602)-721-8581