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| **Artifact Name** | Year in Review  |
| **Course Subject** | Small Business |
| **Last Update** | November 6th, 2007 |
| **Rationale** | I’m including this piece because it shows that I can help be part of, scheduling, and preparing an event. |
| **Knowledge** | I learned that there are always going to be people that aren’t happy with certain aspects of an event. But you, as the scheduler, need to find a happy medium if at all possible. |
| **Skills** | The skills that I used while doing this project were communication and organization.  |
| **Growth and Improvement Statement** | I learned that no matter the little things that may happen that go bad in your event, people still appreciate all the time and effort put into the event.  |