June 11, 2009

In Re: Krystina Hedger

To Whom It May Concern,

I am delighted to write on behalf of Krystina and as a character and general reference for future employment. I have known Krystina since she entered the 9th grade, first as her guidance counselor at LUHS and now my role as guidance coordinator at GMTCC

During this time, I observed her growth into a quietly confident and successful student and citizen. Caring, kind, intelligent, capable, humorous, and hardworking are words which quickly come to mind when I think of her. As a Business Administration student, she must balance multiple priorities and deadlines while managing day-day tasks and responsibilities. Krystina does all of this with grace, poise, and energy.

Krystina has worked hard to find success at GMTCC and she has earned the respect of peers and adults alike in the process. I believe that she has the aptitude and skill to effectively do many things. Her focus this year has been related to modern office operations, including excel spreadsheets, Microsoft works, quicken, web-based learning, business math, and small business development.

I recommend Krystina to you, strongly, for her work ethic, desire to do well, work place skills and determination and I welcome your questions and comments and the opportunity to expand on my brief remarks.