**Olin Heinemann’s Resume**

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(304) 685-5543

**Present Address Home Address**

144 3rd Street P.O. Box 5

Morgantown, WV 26505 Dunmore, WV 24934

Phone: (304) 685-5543 Phone: (304) 456-4565

**Education:** 2003-Present: West Virginia University Expected Graduation: May 2010

Communication Studies with Minors in Business and Theater

Eberly College of Arts & Sciences GPA: 3.0

1999-2003 Pocahontas County High School Graduated: June 1, 2003

GPA: 3.5 Class Rank: 20/89

**Work Experience:**

11/2000-Present **Snowshoe Ski and Snowboard School**

**10 Snowshoe Dr.**

# Snowshoe Mountain, WV 26209

Snowboard Instructor

-Taught kids and adults to snowboard

-Helped manage races/ setup race courses

Reason for leaving: School and Seasonal Winter

Reservationist

-Talked to future guests on the phone

-Booked reservations for all lodging at Snowshoe

-Helped guests any way I could with whatever problems they might have had

Reason for leaving: Snowboard Instructor was better fit for me

5/2009-8/2009 **Baytowne Adventure Zone**

**Sandestin, FL 32550**

Adventure Expert

-Properly and safely attach and detach guests from zipline

-Properly and safely also with eurobungy, ropes course, and coconut climb

Reason for leaving: School and Seasonal Summer

5/2009-8/2009 **Hartell’s Village Diner**

**Sandestin, FL 32550**

Chef

-Prepared and cooked food for guests

Reason for leaving: School

8/2008-4/2009 **Panera Bread**

**357 Patterson Dr**

**Morgantown, WV 26505**

Line Chef

-Prepared food for busy restaurant

-Opened and Closed restaurant

Reason for leaving: Better Job Opportunity for summertime

5/2004-8/2007 **Sandestin Beach and Golf Resort**

**9300 Emerald Coast Pkwy W**

**Sandestin, FL 32550**

Front Desk/Concierge/Guest Services

-Help Guests with their problems

-Set-up Dinner Times for Guests

-Answered the phone and helped guests any way I could

Marina Dock Hand/Water Sports Personnel

-Fueled Boats

-Tied boats to the dock

-Rented out jet skis and pontoon boats

-Maintenance on the jet skis and pontoon boats

Beach Crew

-Set-up and Breakdown of Chairs and Umbrellas (Sets)

-Sold Sets of Chairs and Umbrellas

Reason for leaving: School and Seasonal Summer

5/2004-8/2004 **Segway Rentals at Sandestin**

**The Dunes c/e Ross Scott**

**9300 Emerald Coast Pkwy W**

**Sandestin, FL 32550**

Segway Rentee/Instructor

-Rented out Segways by the hour or half-hour

-Instructed People the proper way to use the Segway

Reason for leaving: School

6/2003-8/2003 **Hilton Hotel**

**9300 Highway 98 East**

**Sandestin, FL 32550**

Pool Manager

-Cleaned pools

-Checked levels of chlorine, pH, and temperature

-Opened and Closed pools

Reason for leaving: School and Seasonal Summer

6/2003-8/2003 **Jim-n-Nick’s Bar and Grill**

**111 Cannery Lane**

**Sandestin, FL 32550**

Line Chef

-Prepared food for busy restaurant

-Opened and Closed restaurant

Reason for leaving: School

6/2002-8/2002 **Decorative Moldings**

**1498 Crystal Court**

**San Marcos, CA 92078**

Worker/ Helper

-Helped load and unload supplies

-Hammered nails to set crown-molding in place

-Held molding as someone else hammered

Reason for leaving: School

**Honors and Activities:**

Level 1 Certification for Snowboard Instruction from American Association Of Snowboard Instructors (AASI), WVU Mountaineer Marching Band Alumni, and an alumni Brother of the Chi Phi Fraternity at WVU

**References available upon request**.