

Consulting Project Proposal
Submitted by: Perry Consulting
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Consulting Agency: Cooperative Education Services

Title of Project:	LEAP Mentor Development 2019-2020 with CES
Topic Addressed by Project:	Mentor Instruction and Development
Background:	<p>Leading Educators through Alternative Pathways (LEAP) was proposed and approved as a NM Non-Traditional Pathway to Alternative Teacher Certification Program in 2019. The first cohort to participate consists of approximately 150 alternative-licensed teachers. The LEAP model requires cohort participants be assigned a mentor. The mentorship component is detailed in Appendix 3 of the LEAP proposal as “Monthly Mentor and Mentee Activities Checklist”.</p> <p>Theory of Action: Without explicit training and development for the mentors assigned to the alternative licensed teacher, there is no way to validate the skills and knowledge of the assigned mentors. Mentors must be trained effectively in order for the teacher to successfully grow as an educator. Quality side-by-side contingent training should be provided to the mentors by CES.</p>
Goal of Project:	To provide explicit, side-by-side, contingent training to mentors who are assigned to LEAP teachers in the 2019-2020 LEAP cohort.
Objectives of the Project:	<ol style="list-style-type: none"> 1. Develop three modules complete with lessons and resources to be delivered during the 2019-2020 school year.. 2. Present lessons as a team member in three modules on three separate days. 3. Coordinate with CES team to revise and refine lessons.
Expected Outcomes:	Mentors will be provided training and support in ways to support the 1. LEAP teacher’s learning and activities, 2. coaching and adult learner strategies, and 3. self-discovery/personal growth. Through the 3-module training, there can be assurance that mentors provide effective mentorship, therefore effectively increasing the capacity and skills of the mentees (LEAP participants).
Proposed Activities:	<ol style="list-style-type: none"> 1. Complete and finalize the Mentorship Development Modules to include alignment to LEAP program activities for the 2019-2020 school year. 2. Collaborate with CES personnel to review, revise and edit modules for quality assurance. 3. Deliver the three modules to the mentees through face-to-face workshops during the 2019-2020 school year.

	4. Use feedback and observation to monitor and adjust the modules after each workshop presentation.
Estimated Budget:	<ul style="list-style-type: none"> ● 40 hours at \$150/hour to write and develop modules = \$6000 ● 10 hours to modify/revise modules = \$1500 ● (3) 4-hour presentations at \$150/hour = \$1800 ● supplies/materials/books/resources = \$2000 ● Travel and hotel costs for three nights at \$200/night = \$600 ● TOTAL CONTRACT PRICE: \$11,900
Proposed Partners:	CES personnel, NM school districts, and institutions of higher education
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