PATRICIA D’AMATO

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(905) 536 4778

April 21, 2010

To whom it may concern,

My name is Patricia D’Amato, and I am inquiring with regards to career opportunities which will utilize my related undergraduate educational experience. I am recent graduate of Carleton University, having completed a bachelors degree in International Business with a specialization in International Trade and Marketing. Presently, I am looking for an occupation that will grant me the opportunity to fully utilize the skills and knowledge I have acquired through my university education, overall academic experience, as well as, skills acquired during previous employment.

I am an assiduous, focused and competent individual who enjoys challenging work and interacting with others. I have professional experience dealing with multi-tasking, team orientation, and customer service,

I would like the opportunity to tell you more about my work and educational experience, as well as the skills I possess, that I believe have the ability to positively impact your organization . If you have any further questions, please do not hesitate to contact me. I will be more than willing to supply references at your request.

I look forward to discussing the position with you.

All the Best,

Patricia D’Amato