NOTRE DAME
HIGH SCHOOL

May 18, 2010

Dear Sir or Madam:

It is my pleasure to recommend Miriam Brady as a candidate for an information systems position in your company.

Miriam joined Notre Dame High School in the fall of 2005 where her knowledge of databases, educational technology, and physical infrastructure quickly moved her upward into a "go to" position for technology planning and budgeting.

As the Director of Facilities, I serve as project manager for new construction and major renovations at Notre Dame. Miriam has proven to be invaluable in managing the technology portion of these projects. She not only specifies technology fixtures and equipment but manages the installing contractors as well.

Miriam is able to successfully handle many projects at once. She is tireless in achieving her goals. Among her accomplishments at Notre Dame directly related to facilities are:

- Developed an in-house, on-line work order request and tracking program that eliminates the need for expensive "canned" programs that are not necessarily suitable for the needs of a relatively small operation
- Specified and procured cabling and equipment for a major campus upgrade to fiber optics
- Specified FF&E and managed the installation of a state of the art computerized language lab
- Drove the SMART Board classroom technology project and managed the installation of SMART Boards and ancillary technology equipment in every classroom

Notre Dame High School will benefit from Miriam's contribution for years to come. Without a doubt, she will be a valuable addition to your organization.

Sincerely,

Mary E. Oyler

Mary E. Oyler, Director of Facilities
Notre Dame High School

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