|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: Dena Gleason | | | District: LBUSD | | Grade Level: 3rd |
| Subject Area:  Intro to word processing | | Lesson’s Topic:  Creating a story using word process | | Day/Dates: January 11, 2011 | |
| <TEACHER PLANNING> | 1. FOCUS & CONTENT:   Students handwrite a short story. They will begin to type their story using Microsoft word to become familiar with the keys, commands, and functions. | | | | |
| 1. CONNECTIONS:   Students will be able to use word processing to produce and publish their own story. This will be a final process of story-writing. Students will be able to use their edited short stories to create a published version. | | | | |
| 1. Materials & RESOURCES: 2. Edited short stories 3. Microsoft Office Word 4. Computers | | | | |
| <IMPLEMENTATION: INTERACTIONS, REFLECTIONS, NEW CONNECTIONS > | 1. ACTIVITIES: 2. ENGAGEMENT…   Students will be able to share their stories that they have worked on in order to create a published version.   1. DEVELOPMENT…   Students will be able to become familiarized with word processing, by using correct punctuation, as well as spelling. They will be able to learn how to dictate a hand-written account, using word processing.   1. APPLICATION…   Once the students have successfully completed dictating their stories, they will be able to create a book, including illustrations. Students will be able to show their work to others once they have completed the assignment. | | | | |
| 1. OUTCOMES & EVALUATIONS   Students will be able to show their knowledge of using a word processor, such as Microsoft Word to create a document. | | | | |
| 1. EXTENSIONS   Students are able to understand how a hand-written account can be dictated into a word document. They will then be able to create their own published story, to further show their work. | | | | |