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|  Name: Dena Gleason  | District: LBUSD | Grade Level: 3rd |
| Subject Area: Intro to word processing | Lesson’s Topic: Creating a story using word process | Day/Dates: January 11, 2011 |
| <TEACHER PLANNING> | 1. FOCUS & CONTENT:

Students handwrite a short story. They will begin to type their story using Microsoft word to become familiar with the keys, commands, and functions. |
| 1. CONNECTIONS:

Students will be able to use word processing to produce and publish their own story. This will be a final process of story-writing. Students will be able to use their edited short stories to create a published version. |
| 1. Materials & RESOURCES:
2. Edited short stories
3. Microsoft Office Word
4. Computers
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| <IMPLEMENTATION: INTERACTIONS, REFLECTIONS, NEW CONNECTIONS > | 1. ACTIVITIES:
2. ENGAGEMENT…

Students will be able to share their stories that they have worked on in order to create a published version.1. DEVELOPMENT…

Students will be able to become familiarized with word processing, by using correct punctuation, as well as spelling. They will be able to learn how to dictate a hand-written account, using word processing. 1. APPLICATION…

Once the students have successfully completed dictating their stories, they will be able to create a book, including illustrations. Students will be able to show their work to others once they have completed the assignment. |
| 1. OUTCOMES & EVALUATIONS

Students will be able to show their knowledge of using a word processor, such as Microsoft Word to create a document.  |
| 1. EXTENSIONS

Students are able to understand how a hand-written account can be dictated into a word document. They will then be able to create their own published story, to further show their work.  |