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**CJP160  
INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM**

**COURSE OUTLINE  
FALL 2010**

**Centre:** Health, Justice and Human Services  
Dean: Jane Friesen  
Chair: Marty Thomsen, School of Justice Studies

**Program:** Policing Diploma, Correctional Studies Diploma, Criminal Justice Studies for Aboriginal Learners

**Instructor(s):**

Ken Sauter AN1729 403-382-6946 (W) ken.sauter@lethbridgecollege.ca	Keith Duncan AN1740 403-320-3202 Ext. 5340 (W) keith.duncan@lethbridgecollege.ca
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**Class Time:**

S. 1 – Monday & Wednesday (8:30-9:50 a.m.) – AN2750  
S. 2 – Wednesday & Friday (2:00-3:20 p.m.) – AN1737/AN2737  
S. 3 – Wednesday & Friday (10:00-11:20 a.m.) – AN2736  
S. 4 – Monday (10:00-11:20 a.m.) & Friday (8:30-9:50 a.m.) – AN1519  
S. 5 – Wednesday & Friday (10:00-11:20 a.m.) – AN1723  
S. 6 – Tuesday & Thursday (2:00-3:20 p.m.) – AN2740  
S. 7 – Tuesday & Thursday (8:30-9:50 a.m.) – AN1690  
S. 8 – Monday (2:00-3:20 p.m.) – AN1750 & Friday (10:00-11:20 a.m.)–AN1687

**Credit Value:** 3

**Pre-requisites:** None

**Co-requisites:** None

## **Course Description:**

This course is a study of Canada's Criminal Justice System in the sequence as seen by an offender who experiences it. The structure and jurisdictions of the three levels of government involved are examined, together with the development, role and functions of the police and other agencies, the courts, sentencing philosophies, correctional institutions, community corrections and diversion. Also considered are discretion, limitations of authority and the decision points throughout the system.

**Note:** This is a basic foundation course in the Criminal Justice Program. The intent of the course is to familiarize students with issues, terms, and concepts related to criminal justice which will be studied in greater detail in subsequent courses.

## **Course Outcomes:**

Upon successful completion of this course, the student will be able to:

1. Describe the structure and function of each of the major components of the Criminal Justice System in Canada.
2. Compare and contrast the six different crime control models.
3. Describe the different methods of crime reporting in Canada, and outline crime trends and patterns in Canada.
4. Compare and contrast the traditional organizational structure and function of police services with current trends in policing.
5. Describe current issues in Canadian policing, including the role and practice of police discretion.
6. Explain the role of criminal sentencing in the criminal justice process.
7. Describe the characteristics of the adult correctional population in Canada.
8. Define and describe the different community corrections programs that exist in Canada.
9. Describe the major forms of intermediate punishments, such as intensive supervision programs, electronic monitoring, etc.

## **Work Based Experience:**

- Experiential Learning
- Minimum 3 hours
- On-Site

## **Required Text(s) and Materials:**

This course is based on the text Criminal Justice in Canada by Colin Goff, 4<sup>th</sup> Edition (Available in Bookstore). You are **required** to have this text, as the examinations are primarily text based.

1. Additional classroom notes and handouts may be provided by the Instructor (Angel).
2. Articles from the media may be used to highlight current events in criminal justice.

**Note:** Chapters 7, 8, and 13 are not required reading, however are recommended as supplemental reading to enhance your knowledge base. The material of police use of deadly force will not be covered in Chapter 6 as it will be covered in another course.

### **Suggested Material and Resources:**

This course has writing assignments. The required expectation for writing is A.P.A. as per college policy. The Lethbridge College on-line site has links to the writing commons to assist you in this process. The college book store also can provide you with the A.P.A. style guide. It is strongly recommended that if you are writing papers to use these suggested material and resources.

Students must become familiar with using "Angel" in order to do the on-line quizzes. The Instructor will post supplemental information, as well as grades, on "Angel".

### **Assignment/Activity/Exam List, Due Dates, and Value of Each:**

<b>Assignment/Activity/Exam</b>	<b>Due Date</b>	<b>Value</b>
Exam #1	Oct 12-15	20%
Exam #2	Nov 8-12	20%
Exam #3	Dec 13-20	20%
<b>Assignments</b>		
1. Due Process	Oct 4-8	10%
2. Policing a Modern Society	Nov 1-5 (Policing students) Nov 29-Dec 3 (Correctional Studies students)	10%
3. 10 Chapter Quizzes (2% each)		20%
<b>TOTAL</b>		<b>100%</b>

**Note:** Review the Detailed Course Outline for further information.

PLEASE NOTE:

1. **Exams** must be written in class on the date and time specified, unless PRIOR arrangements are made with the instructor. Students who miss exam dates without any prior discussion with the instructor will forfeit the right to take the exam, and receive a zero. The textbook is not allowed to be used during any exams.

2. **Assignments** are due on the date provided by the Instructor and at the beginning of the class, unless prior arrangements are made with the instructor. Late assignments will be docked 5% if they are received after the class and 10% per calendar day. Assignments will not be accepted after 3 days. The first day ends at 4:00 P.M. as does the following subsequent days. Late papers will be docked accordingly to when the Instructor personally receives the paper. Instructions on the assignments will be posted on "Angel" as well as handed out in class. The chapter quizzes are open book quizzes to be done on-line and need to be completed by the student by the date provided on "Angel". The quizzes will be released to the students to complete the quiz and removed when the instructor is half way through the chapter in the lecture portion of the course.
3. **Quizzes** are due on the date provided by "Angel". Access to the quizzes is limited. The quizzes can be done open book with the text book.

### **Other Learning Resources:**

Media, Handouts, "Angel"

### **Instructor's Teaching and Learning Styles (Practices):**

A variety of instructional styles are used in this course, including lectures, group discussion, group problem solving, student presentation, and informational videos (if possible). Visual, audio, and where possible kinesthetic modes of instruction are used in order to acknowledge different learning styles. Your involvement is encouraged through question and answer sessions, and your contributions will be appreciated.

The ten chapter quizzes will encourage you to keep up with the readings, and enhance your ability to contribute to class discussion.

### **Electronic Devices:**

In the spirit of respect for the learning process, students are required to turn off all electronic devices (including cell phones, IPODS, and laptop computers that are not used for taking class notes) during classes. In case of emergency situations, students are to discuss this with the instructor ahead of time.

**Note: Students may not use any audio, video or telecommunication devices to record any portion of this course, including the instructors' lectures. If this policy is not adhered to, the instructor has the right to limit the student's accessibility to the device.**

## Grading System:

<b>GRADES</b>	<b>GRADE POINTS</b>	<b>INTERPRETATION</b>
A+	4.0	Excellent ..... (97-100%)
A	4.0	Excellent ..... (93-96%)
A-	3.7	Excellent ..... (90-92%)
B+	3.3	Good..... (87-89%)
B	3.0	Good..... (83-86%)
B-	2.7	Good..... (80-82%)
C+	2.3	Satisfactory ..... (77-79%)
C	2.0	Satisfactory ..... (73-76%)
C-	1.7	Satisfactory ..... (70-72%)
D+	1.3	Minimal Pass ..... (65-69%)
D	1.0	Minimal Pass ..... (60-64%)
F	0.0	Failure ..... (0-59%) If a failed course is successfully repeated, the original F and the passing grade will both show on the student's permanent record. The lower grade is removed from the GPA calculation.

## Course Work Used as Examples:

Should your instructor wish to use your work in future educational purposes, you will be asked to complete and sign a Student Release Form, authorizing both the instructor and/or the College to use your course work. This form, along with a copy of your work, is retained in the official copyright files located in the College's Intellectual Property Office. If you have any questions regarding Copyright and/or Intellectual Property, please contact the Intellectual Property Office.

## Retention of Assignments and Exams:

Examinations / assignments NOT intended to be returned to students will be retained for at least one year from the end of the term. Examinations / assignments intended to be returned to students but are not picked up by students will be retained to the end of the final grade appeal period. After the appropriate retention period, records will be destroyed in a secure manner.

## **Attendance Policy:**

Regular and punctual attendance in class is an obligation assumed by every student at the time of registration. Attendance will be taken. If you do miss class, you are responsible for obtaining notes, handouts and other information discussed in class. Any in-class assignments will not be made up. You may be deducted 1% per missed class (unless extenuating circumstances) up to a maximum of 10%.

## **Supplemental Examination:**

Not available for supplemental.

## **Academic Honesty:**

Academic Honesty is necessary to achieve excellence. Lethbridge College supports and demands academic honesty in all academic learning activities.

Plagiarism is a serious offence and will be handled in accordance with the Students Rights and Responsibilities Policy 3.12.

Lethbridge College uses plagiarism detection software such as Turnitin.com. Students should be aware that if their paper is submitted to a plagiarism detection service, a copy of their paper is retained as a source document in its reference database. As the author, the student retains ownership of the paper submitted.

Always turn in original work and be careful to cite sources for information derived from other writers. Even paraphrased text must credit the original author. You are accountable for furnishing upon request all sources and preliminary work (such as notes and rough drafts) as well as a list of all individuals you consulted in preparing assignments. If you cannot produce these written materials upon request, you cannot receive a satisfactory evaluation on the assignment.

As a member of the academic community, you have the ethical obligation to understand plagiarism and to be as honest as you can about using another person's writing or ideas. If you have any questions regarding plagiarism, please ask.

## **Assignments:**

In this class you are required to do two written assignments. You will receive other handouts outlining the requirements for each assignment. You will also find the assignment format and marking criteria on "Angel." Please refer to the following sheet for the due dates for your assignments.

## **Bonus Assignments:**

In this class you may earn up to 4% for bonus assignments to make up for any missed chapter quizzes. You can do this by bringing in articles or news clippings to class, and leading a brief discussion about them. Here's how you do this.

1. Find a current news story related to some aspect of **criminal justice in Canada** that is relevant to the course material from class and clip or copy it (must be Canadian content). The news article must be on a topic that is or will be discussed in class (**Refer to the course outline to see what chapters and information that is not covered in class**). If it is not covered, the article will not be accepted.
2. The article should raise some questions or controversies, thus providing the basis for some discussion. Articles which simply advise of someone being charged or are sensational and have no other value will not be credited. **Your bonus assignment must be typed, double space and include a three point cover page.** There is a maximum of two (2) articles per student.
3. Type a paragraph or two summarizing the article. Do not cut and paste the article from the internet in your summary and do not simply read the article to the class. Try to summarize and highlight the important aspects of the article.
4. Type a paragraph or two stating why you feel the subject covered in the news article is relevant to course material covered. The more the article relates to course content, the more marks received. Try to answer some questions that you might have from the article by using your knowledge from the course. In addition, state what you found interesting, important, or curious about it.
5. Bring your assignment and present it to the class. Lead a discussion on the article and involve the class in your discussion. Don't just ask the class questions about whether they agree or disagree with the contents of the article. There is a limit of 3 articles per class or 3 students presenting per class. It is recommended that you do not leave this bonus assignment for the last class.
6. If you are having any problems with this assignment, please speak to your instructor.
7. The news article **must** be attached in order to receive a mark. Please ensure that the article is recent (within 3 months of occurring) and from a credible source (not just pulled off the internet).
8. This assignment can increase your overall grade by 4%. Make sure you put some effort into this bonus assignment to get the full 2% for each article.

**CJP 160 - INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM  
DETAILED COURSE SYLLABUS – FALL 2010**

<b>WEEK - DATE</b>	<b>CONTENT: MATERIAL TO BE COVERED</b>	<b>ASSIGNMENTS/ READINGS/EXAMS</b>
<b>UNIT 1 - The Canadian Criminal Justice System</b>		
(1-2) Sept 8-17	Introduction: An Overview of the Criminal Justice System	Chapter 1
(3) Sept 20-24	Criminal Law and Criminal Justice in Canada	Chapter 2
(4) Sept 27-Oct 1	Models of Criminal Justice	Chapter 3
(5) Oct 4-8	Crime Trends and Patterns <b>* Assignment #1 due – first class of the week</b>	Chapter 4
(6) Oct 12-15	<b>*Exam</b>	<b>Chapters 1-4</b>
<b>UNIT 2 – Policing In Canada</b>		
(7) Oct 18-22	Police Operations, Community Policing	Chapter 5
(8) Oct 25-29	Community Policing & Problem Solving	Chapter 5
(9) Nov 1-5	Issues in Policing <b>* Assignment #2 due – second class of the week (Policing Students)</b>	Chapter 6
(10) Nov 8-12	<b>*Exam</b>	<b>Chapters 5 &amp; 6</b>
<b>UNIT 3 - Contemporary Corrections in Canada</b>		
(11) Nov 15-19	Sentencing & Victims of Crime	Chapter 9
(12) Nov 22-26	Alternatives to Prison	Chapter 10
(13) Nov 29-Dec 3	Corrections in Canada <b>Last week to present the bonus assignment. *Assignment #2 due (Corrections Students)</b>	Chapter 11
(14) Dec 6-10	Community Reintegration	Chapter 12
(15) Dec 13-20	<b>*EXAM WEEK</b>	<b>Chapters 9-12</b>

**Note: This page is a guideline only and may be changed with reasonable notice.**