**Hayley Halls**

83 Churchill Road South Acton, ON, L7J 2J5

Phone: 519-853-4420

Cell: 905-875-7345

**Career Goal:** A young energetic student looking to obtain a full time position

**Professional Profile**

Trained in WHIMS

Defibrillator training

Excellent Customer Service Skills

Determined, direct and assertive, motivated and goal oriented.

Works well in teams and posses adequate leadership skills.

Posses a positive attitude and gets along easily with others.

**Work Experience**

**Acton Meadows Golf Course, Acton Ontario Summer 2010-Present**

**Server**

Beverage cart server

 Event coordinator

 Tournament hostess

 Responsible for the cleanliness of the environment

 Preparing hot foods

 Providing customer service

**Glen Eden, Milton Ontario Winter 2009**

**Food Services**

Cashier

Preparing hot foods

Provide customer service

Responsible for the cleanliness of the environment

**Kelso Beach, Milton Ontario                                                     Summer 2009**

**Food Services**

Cashier

Preparing hot foods

Provide customer service

Responsible for the cleanliness of the environment

**Acton Arena, Acton Ontario                                                       2005- 2010**

**Canteen and Rink Attendant**

Provide customer service and supervision for public skating

Enforce health and safety procedures

Preparing hot foods

Cashier

Responsible for the cleanliness of the environment

**Tim Horton’s, Acton, ON                                                             2006-2008**

**Server**

Cashier

Provide customer service

Responsible for the cleanliness of the environment

**Education**

**Acton High School Diploma**                                                                  **2009**

**Volunteer Experience**

* Volunteer for Salvation Army

         Volunteer for the Big Brother Big Sister Association at St Joes

         Volunteered and help run the Acton hockey camp

         Athlete of the week several times

         Completed babysitting course