

David T. Van Veen

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VisualCV: <http://www.visualcv.com/dvanveen>

A dynamic, creative and highly organized college graduate, David has extensive entrepreneurial and project management experience. He is an innately curious and effective problem solver. David is a natural team builder with an infectious passion to succeed.

Project Management

Extra Bag Space – E.B.S. – President, Web based (1/2010 to 3/2011)

Managed a core of 35 people, with general membership of approximately 50, based around an online gaming community. Required structural design of the organization, tracking income and expenditures, scheduling, recruiting, creating and implementing fundraisers (both virtual and physical), creating and managing programs to assist the club's wider community, website creation, management and design, social media marketing (forums, Twitter, Facebook) and transitioning the club to the next president.

Spliggitty Fiber Optic Services, Inc. – Fiber Optic Technician, Seattle, WA (12/2007 to 8/2009)

Project management including meeting with customers to discern their needs, on-site communication, regional communication through e-mail and phone, self and team motivation, inventory procurement.

Embry–Riddle Aeronautical University – Executive, Board of Campus Activities, Prescott, AZ (9/2004 to 6/2005)

Direct management of 10–40 volunteers at campus events. Responsibilities included ordering and scheduling campus movie station, booking performers, event publicity and recruitment of volunteers and coordinating with other campus organizations.

Reynolds School District – Outdoor School Counselor, Portland, OR
(Fall 2002 and Spring 2003) Field Studies and Teaching

YTeens – President, Gresham, OR (3/2000 to 9/2001)

Partnered with community businesses and city government to fund and schedule community events for local teens.

Education

Bachelor of Arts, History with International Business Emphasis

University of Oregon, Eugene, OR (9/2005 to 3/2007 and 1/2011 to Present)
Degree expected 6/2011

General Studies, Science, Technology and Globalization

Embry–Riddle Aeronautical University, Prescott, AZ (9/2004 to 6/2005)

Software

- Adobe Acrobat
- Adobe Photoshop
- Powerpoint
- MS Excel
- MS Outlook
- MS Windows
- MS Word
- Safari / Firefox / Explorer
- Wiki software
- HTML/CSS
- Wordpress

Language

French – Intermediate

Spanish – Beginning