

# Christopher Guizlo

4100 Massachusetts Ave NW Apt UT-18 ~ Washington, DC 20016  
(206) 422-2394 Cell [Cguizlo@gmail.com](mailto:Cguizlo@gmail.com)

## Education

American University – School of Communication - Washington, D.C.

M.A. Public Communication

May 2012

B.A. Public Communication; minor in Political Science

May 2011

Overall GPA: 3.6/4.0

Green River Community College and Auburn Riverside High School - Joint Program May 2007

United States House of Representatives Page School - Semester Program Jan. 2006-June 2006

## Relevant Experience

*Public Affairs Co-Op Student, Federal Reserve Board* – Washington, DC May 2010 – present

- Research online database to identify relevant news articles for the Chairman, Governors and Senior Staff for twice daily news clips.
- Address research questions from national and international media representatives.
- Review congressional testimony and identify relevant passages to distribute to media.
- Write and edit press releases and speeches that are distributed to media and the public.

*Public Policy Intern, Conservative Party of Hampstead & Kilburn* London, UK March-April 2010

- Coordinated and distributed leaflets and campaign materials for approximately 70,000 electors
- Responded to and addressed constituent issues and cases with regards to local services.
- Assisted Campaign Media Assistant with interviews and press relations.

*Coordinator, Freshman Service Experience: American University* – Washington, DC June to Aug. 2009

- Coordinated three days of community service for 640 freshmen and 93 leaders at 48 non-profit sites.
- Managed a \$40,000 budget and coordinated meals and evening entertainment for 3 nights.
- Interacted with campus offices along with individuals from inside and outside the university community.

*Public Policy Intern, KSCW, Inc.* – Washington, DC Oct. -May 2008-2009

- Prepared memos and briefing materials to be presented to firms clients to assist with their lobbying and consulting needs.
- Attended briefings and meetings on Capitol Hill; prepared client reports addressing specific issues.
- Assisted staff with any other projects or events to meet our clients consulting and lobbying needs.

*Intern, U.S. House of Rep. Tom Feeney (R-FL)* – Washington, DC Sept. – Nov. 2007

- Answered the general office phone and served as the first line of communication for the public, as well as transferring calls to the appropriate staff member based on the issue area in question.
- Entered all constituent mail into Monarch Database and generated a response letter to constituents
- Assisted staff with any other projects or needs to help the office run efficiently.

*Committee Clerk Washington State House of Representatives* Jan. - April 2007

- Prepared documents, bill books, and other tasks to assist Representatives, Committee staff, and the public.
- Involved with pre-meeting preparation and various tasks that supported the Committee.
- Clerked for two Committees: Higher Education and Technology, Energy, and Communications.

*Office Manager Stephen Johnson for Justice Supreme Court Campaign* June - Nov.2006

- Managed the campaign office, coordinating volunteers and statewide contacts, as well as coordinating campaign fundraisers and events, dispatching signs and campaign materials.

*Congressional Page/ Runner, U.S. House of Representatives* Jan. - June 2006

- Assured packages from Congressional offices were delivered to their proper destination.
- Assisted Representatives within the 'Republican Cloakroom' by answering phone calls, communicating scheduling updates, and distributing messages.