

Corlyn An McDermott

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<http://www.visualcv.com/jdi9kup>

OBJECTIVE

To obtain a position in event planning that will utilize my education and training, organizational skills, communication and customer service experience, and enthusiasm.

EDUCATION

Longwood University – Farmville, Virginia

- Bachelor of Arts expected May 2011
- Communication Studies with a concentration in Organizational Communication and Public Relations
- Dean's List – Spring 2010

EDUCATION HIGHLIGHTS

Team Lead, *Every Victim Can Be Saved* - Longwood University, Spring 2010

- Created an advertisement video to persuade teens, young adults, and adults not to drink and drive
- Collaborated with other anti-drinking and driving organizations
- Designed and administered a survey to evaluate our target population
- Coordinated a persuasive plan to further project goals

Team Co-Leader, *Blooming Group* - Longwood University, Spring 2009

- Planned fundraising activities to support the organization, Operation Smile
- Collaborated on the design and the implementation of advertising and promotion strategies
- Collaborated on the creation of branding strategies
- Conducted the team's meetings

WORK EXPERIENCE

College Intern, Office of Administration and Technical Services and Office of Public Affairs - Federal Air Marshal Service, May 2010 to August 2010

- Collaborated on public awareness campaign for airport security use of explosive detection dogs
- Assisted in production of K-9 awareness campaign
- Served as administrative assistant

College Intern, Distance Learning Branch - Federal Air Marshal Service, May 2009 through December. 2009

- Established organizational system for branch video productions
- Assisted with video production and editing
- Assisted with Department of Homeland Security conference documentation
- Served as administrative assistant

Apprentice – A Sweet Soiree Events, Event planning and design services, Northern Virginia

Conservatory Ballet and Shoppe – August 2006 through August 2008

- Served as administrative officer
- Collaborated on Reston Community Center's *Center Stage* productions
- Maintained extensive inventory
- Served as registrar
- Served as part-time faculty