

Letter of Reference

For: Melissa Macfarlane

June 11, 2011

To Whom It May Concern;

I am a client of Melissa's and she has been counselling me for over a year. I am writing this letter to let you know how wonderful Melissa has been to me. She has been a friend, life coach and an excellent employment counsellor. As a friend, she has listened patiently to me during very stressful times and always made me feel better about myself. Melissa gave me exercises to do to put my feelings and life into perspective and to look at my situation in a more positive light. As an employment counsellor, Melissa has given me valuable information as to what I can do for myself to successfully change my career. I have taken several workshops, and Melissa has redone my resume for me to make it look professional. She has also helped me to make a cover letter which sounds great! Melissa has an exceptional talent for descriptive writing. She asks me to describe what I did during my jobs, and then creates a beautifully written resume from it. Melissa is a very talented young woman. I have been very fortunate to have Melissa as my employment counsellor and know she will eventually help me to succeed in finding a job in my new career.

Sincerely,



Valerie Rastel