Timothy S. McGowan

20783 N 83RD Ave STE 103-203

Peoria, AZ 85382-7453

August 18, 2011

Mike Cudmore

Firefighter

Wittmann Fire department

21201 NW Grand Ave

Wittmann, AZ 85361

Dear Mike Cudmore:

 Hello, my name is Tim McGowan. I am a senior enrolled in the Internship program at Liberty High School. The internship consists of 110 hours that involves paid or unpaid internship.

 I have completed the Fire Science class and I am taking the Fire Services class right now. I have the skills that a firefighter needs such as donning a SCBA etc. I would like to learn more things about firefighting and basic life safety. I would love to learn any other skills that you will teach me.

 My schedule is very flexible so I can fit any day you assign me and will be there on time. I am glad that you had time to read my resume and cover letter. I will show a hundred and ten percent of effort and be a hard worker. So I just want to bring back what I said before, that this is just an internship program and all I need to get from you guys is a signature that is showing that I got my hours in.

 I really appreciate it that you took time to talk to me and help me out with my class. Thank you a lot.

Sincerely,

Timothy S. McGowan

Enclosure