Sungmin Hong

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Newport News, VA, 23608

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10/21/11

Addressee’s Name

Professional Title

Organization Name

Mailing Address

City, State, and Zip

Dear Mr. (or Ms.) Last Name

My creativity skills, great hand and eye coordination, and fast learning help me to become a great cooker I should be positioned as a chef for Cho Won Gal Bi restaurant.

I have been studying cooking since I was 7 years old. I can cook many kinds of Korean food without haste. Recently I was a chef at my aunt’s Korean restaurant where lots of Korean and American customers enjoy my cooking.

My family tells me I am a great cooker, but I have more accomplishments to do before I really become a chef so I have been studying my own recipes and spices all this time. My experiment became successful and customers love the way I cook for them.

I have the mind, skills, and creativity to accomplish my goal at Cho Won Gal Bi restaurant. Where I can study and fulfill my self in New York.

Hopefully I will be in New York soon as possible to become better chef and make Cho Won Gal Bi proud. I will be waiting for your phone call thank you.

Sincerely yours,

Sungmin Hong

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Enclosed resume’