150 Chippewa Crescent W Lethbridge, AB T1K 5B5

October 24, 2011

Constable Richard Borthwick Lethbridge Regional Police Service 135 1 Avenue South Lethbridge, AB T1J 0A1

Dear Constable Borthwick

RE: Police constable position

Please accept this letter and enclosed resume as application for the police constable position which is advertised for in the Lethbridge Herald. My future goals include employment with the Lethbridge Regional Police Services, with the ambition to serve the citizens of Lethbridge and the surrounding area.

Through the courses taken at the Lethbridge College, my knowledge of the criminal justice system has increased tremendously, as well as my ability to perform both physically and mentally. I have also further developed my sense of honesty, teamwork and responsibility.

In past employment and volunteering experiences, my skills and natural instincts have always pointed me towards a career in law enforcement. Respect, honesty, integrity and commitment are not just the core values that the LRPS stands for, but are also my core values in which I practice religiously and am always looking for ways to improve my actions in every situation.

Past employers, along with many of my instructors at the Lethbridge College with attest to my accountability, dedication and pleasant attitude. My supervisor at Sunplus was both saddened and proud of me to see me leave and start my studies at the Lethbridge College because of my versatility within the company and of my willingness to work.

Joining the LRPS will be a mutual benefit because my experiences and abilities will merge with upstanding reputation of the current members of the LRPS who are serving Lethbridge and surrounding communities. I would love to further discuss how I can be an asset to your organization by meeting with you for an interview. I can be reached on my cell phone at (780) 712-5695.

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