**RAVEN ASPEN**

ravenaspen@aol.com

248.508.0260

Permanent address:

3953 Apache Ct. Oxford, MI 48370

Current address:

901 2nd Street Tuscaloosa, AL 35401

**EDUCATION**

Bachelor of Science in Human Environmental Sciences*May 2015*

The University of Alabama, Tuscaloosa, Alabama

Blount Scholar

Major: Food and Nutrition

**EXPERIENCE**

**Childcare Provider** *May 2011- July 2011*

* Worked as a nanny for two boys, ages 7 and 10.
* Drove them to and from school, and to extracurricular activities
* Supervised and assisted with homework
* Managed housework
* Prepared meals
* Cared for their two dogs

**Internship** *January 2011-April 2011*

Kingsbury Country Day School, 5000 Hosner Road Oxford, MI 48370

* Organized office files
* Fared incoming and outgoing phone calls
* Created event flyers
* Suggested fundraising ideas
* Oversaw classrooms
* Assisted 2nd and 3rd grade students with reading and writing
* Graded student’s papers

**SKILLS**

**Computer**- Proficient in Microsoft Office software including Word, Excel, Publisher and Powerpoint

**Language**- Basic comprehension and ability to participate in conversations at the intermediate level

**ASSOCIATIONS/ACTIVITIES**

Student Dietetic Association

Project Health

Exercise Physiology Club

Alabama Kayak Club

Alabama Triathletes

Travel

**CERTIFICATIONS**

CPR/AED