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SUSANA MARTINEZ
Governor

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To Whom It May Concern:

I am writing a letter of recommendation on behalf of Erin Connor Reilly. I have known Erin for almost three years, working as a team together at Bernalillo High School during the 2009-10 and 2010-11 school years.

Erin served as a guidance counselor in her official capacity at BHS. Her primary assignments were in scheduling students, providing career and college preparation services, and assessing mental health needs of her caseload. She worked with stakeholders from within the school, and collaborated well with stakeholders outside of the district. In her capacity, Erin not only provided great service to our students, but brought a sense of credibility to a counseling department that was in disarray prior to her arrival.

Erin is a tireless worker who understands the urgency of providing quality services to students, staff, and families. She often sought to help other staff members by creating spreadsheets and other types of organizational tools that would enhance the efficiency of their respective jobs.

Erin provided the highest quality services in the area of Student Assistance Teams, Response to Intervention, and other intervention committees. Additionally, she sought to help administration and teachers with timely and relevant student reports that would align educational initiatives with quality data. Erin understands very well both the art and science that are required to be effective educators. As a guidance counselor, she not only performed her job at a high level, she refined my definition of a quality and effective staff member.

Erin is a dependable and thoughtful individual who will bring unbelievable dedication. In any capacity that she serves your organization, you will immediately reap the benefit of a talented professional who takes great pride in her work and attempts to showcase the overall mission in every action she makes. Erin is a loyal employee who seeks to work in a collaborative and positive manner.

It is my pleasure to recommend Erin as an exemplary addition to your organization!

If you have any other questions, please feel free to contact me.

Respectfully,

A handwritten signature in cursive script that reads "Matthew Montano".

Matthew Montano
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