

ZIA ELEMENTARY SCHOOL
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Zia Eagles

FAX TRANSMITTAL FORM

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| TO: | <i>EVIN</i> | FROM: | <i>Rath</i> |
| FAX #: | <i>877-748-1157</i> | Pages (including cover) | <i>2</i> |
| PHONE: | | DATE: | <i>1/27/12</i> |
| RE: | <i>Reference letter</i> | | |

Comments:



ALBUQUERQUE PUBLIC SCHOOLS

Winston Brooks
SUPERINTENDENT

Expect Great Things!

ZIA ELEMENTARY SCHOOL

Ruth Cerutti, Principal

January 27, 2012

To Whom It May Concern:

It is with great pleasure to compose this letter recommending Erin Connor Reilly. Ms. Reilly and I have worked together on a couple of occasions. The first time was several years ago when we both at Bellehaven Elementary with me being the instruction coach and Ms. Reilly, our counselor. In November of 2010, I was transferred to the Bernalillo High School to be an assistant principal in charge of Freshmen students. Ms. Reilly was the Freshmen Counselor so we worked closely together.

Ms. Connor Reilly has proven herself to be a reliable, trustworthy and top-caliber elementary and high school counselor. She is an effective counselor who is knowledgeable, compassionate, sensitive, approachable, understanding, creative and has a sense of humor. Ms. Connor Reilly consistently demonstrates that she is an advocate on behalf of students and always has their individual best interests in mind. She possesses excellent listening skills, inspires trust and confidence with students and their families while exhibiting the qualities of tolerance and open-mindedness. Her demeanor is always calm and she displays immense patience. Ms. Reilly has excellent written and verbal communication skills, is extremely organized, reliable and exceptionally computer literate. She exhibits great collaborative skills as she works with students and their families, special education and general education teachers, administrative assistants and administrators.

In summary, Ms. Connor Reilly is a highly committed and exceptionally competent school counselor. I endorse her enthusiastically and without reservation. If you have any further questions, please do not hesitate to contact me at (505) 269-9038.

Sincerely,

Ruth Cerutti

Zia Elementary Principal