Hannah L. Lawrence

SCHOOL ADDRESS PERMANENT ADDRESS

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**OBJECTIVE**

Obtain a position in Human Resources or a related field that allows me to use my excellent leadership and interpersonal communication skills.

**EXPERIENCE**

***Imprint*** Longwood University Spring 2011

Team Leader

* Organized and hosted a fund-raising event for Youth Empowerment Center, Inc. in Farmville, VA as part of a semester-long class project
* Responsible for helping to create and embody team brand
* Worked with Team Manager to ensure client expectations were met and exceeded
* Used conflict resolution skills to troubleshoot time and location overlaps with another team’s event

***Kilimanjaro*** Longwood University August 2011 – present

Co-Team Leader

* Conduct a communication audit of an on-campus group at Longwood University
* As part of communication audit, conduct interviews of key organizational members
* Maintain client confidentiality
* Responsible for helping to create and embody team brand
* Use leadership skills to facilitate team meetings and ensure quality work is completed on-time

***Inspire PR Consultants*** Longwood University Fall 2009

* Served as PR consultants to Dean Charles Ross of the Cook-Cole College of Arts and Sciences as part of a semester-long class project
* Suggested strategies and tactics for the client
* Developed assessment strategies to determine levels of success
* Presented results of analysis and plan to client
* Commended by supervising faculty member as most consistently and thoroughly prepared student in class

***The Rotunda*** Longwood University May 2009 – August 2011

Online Editor

* Responsible for updating and maintaining campus newspaper website
* Re-designed website in the spring of 2011 with use of College Publisher 5
* Proficient in AP style

**EDUCATION**

***Longwood University***

BA – Communication Studies (in progress) Major GPA: 3.56/4.0

Minor: Business Administration (in progress) Overall GPA: 3.24/4.0

Relevant Coursework

Media Writing Public Relations Intercultural Communication

Public Speaking Interpersonal Communication Organizational Communication