

Vicnesh Nathan
2033 Malden Avenue
San Jose, CA 95122
March 6th, 2012

Company XXX
San Jose, CA

Dear Hiring Manager,

I am writing to express my interest in an internship for the summer of 2012. I would be available for this internship from June 1st, 2012 till August 20th, 2012. Even though I may not possess the all the experience stated in the job description, I believe that I do have some experience that will help me adjust quickly to the needs of the internship. I am excited to learn anything new that you have to offer and I am not worried of being thrown into the deep end of the pool. After all, internships are meant to be a learning platform for students.

Experiences that I would like to highlight are team management and programming skills. During my senior design projects, I was elected as Chief Programmer in one and Project Manager on the other. During the course of the project, I had to juggle engineering design, people management and resource allocation. Although it was a bit stressful, I enjoyed every moment of it. Most of my engineering design involved programming PIC 18F microcontrollers to read inputs of analog accelerometers. The programming was done in C language. Besides that, I designed custom PCB boards using CAD software. In particular, I have worked with oscilloscopes to measure analog and digital signals that come off the PCB boards and microcontrollers. We used the scopes to debug code and to find connection errors found on the board due to bad copper traces.

My people management and resource allocation skills were most definitely learned on the fly. We used MS Project to make Gantt charts in order to manage time spent in the lab and to meet datelines. Communication between team members was extremely essential so I urged my team to let out any of their concerns in weekly meetings. As expected, I ran into problems. But I was not afraid to ask for help and my advising professor was usually the person I talked to.

I would gladly continue working with you even after the completion of the summer internship. I believe that by continuing this relationship, I would be much more beneficial to the company as I can apply all the knowledge I have obtained during the summer to actually produce results. My graduate classes are always in the evening so I would have no problem going to work in the mornings and still tend to my studies.

I want to thank you in advance for looking through my resume and I hope you would give me the chance to work with you. I hope the internship will give me the fundamental attitude that I need to succeed in the corporate world. I am looking forward to delivering results and making good of your company's name. I want to have a long term relationship with your company so

that one day I will be responsible for management level task too. If you have any further questions about me or if you have found any discrepancies in my resume, please contact me at +1 (405) 338-5191 or via email at vicnesh.nathan@gmail.com

Sincerely,

A handwritten signature in black ink, appearing to be 'Vicnesh Nathan', with a stylized, cursive script.

Vicnesh Nathan