

Box 102  
Coalhurst, AB T0L 0V0

February 14, 2012

Constable Richard Borthwick  
Lethbridge Regional Police Service  
135 1 Avenue South Lethbridge, AB T1J 0A1

Dear Constable Borthwick

RE: Police constable position

Please accept this letter and enclosed resume as application for the police constable position which is advertised for on the Lethbridge Regional Police Service website. My goals for the future include obtaining employment with LRPS with the goal to protect and serve the people of Lethbridge.

Through the courses taken at the Lethbridge College, my knowledge of the criminal justice system has increased as well as my honesty, teamwork, attention to detail, and responsibility. Thinking back to past work, my attitude and skills have been continually refined towards a career in law enforcement. Respect, honesty, integrity, excellence and commitment are not only the core values of the LRPS, they are also values which I wholeheartedly believe in.

My past employers as well as my instructors at the Lethbridge College, will testify of my hard working attitude, determination, and accountability. My supervisor at Mo Tires was quite sad to see me leave them to study at the Lethbridge College because of the large impact I had on the atmosphere and functionality of the company. Taking the time to ensure jobs are completed correctly and in a timely manner is a quality which my employers have enjoyed in the interactions with me.

Joining the LRPS will not only benefit me, but if I am hired, my skills and attributes would supplement the prestige and reputation earned but the current members who are serving the communities of Lethbridge and Coaldale. I would love to demonstrate further how I can be an asset to you organization by meeting with you for an interview. I can be reached on my cell phone at (403) 382-5989.

Yours Truly

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