

646 12 Street South
Lethbridge, AB T1J 2R9

March 8, 2012

Lethbridge Regional Police Service
135 1 Avenue South
Lethbridge, Alberta
T1J 0A1

Dear: Constable Richard Borthwick

RE: Constable Position

Please accept this letter and enclosed resume as application for the constable position which is advertised for on the Lethbridge Regional Police Service website. My goals in the future include gaining employment to the

My time as a college student has given me the skills to work independently as well as part of a team. My past experience as a maintenance worker has given me all the skills to complete a task efficiently and effectively. When working alone as a sports representative, I learned how to prioritize, so I had time to finish my tasks as well as help customers. Football has given me tremendous leadership skills.

My previous jobs have made me dependable and responsible. Past managers and supervisors will testify my eager attitude to work hard. I take the necessary time to complete task properly, and will not stop working until I am satisfied that the job is done right. The quality of the work I do is something I am very proud of. Years of fast paced retail work environments has made it so that I also work as fast as I possibility can. Playing as the captain of the football team has given me leadership skills as well as planning of what plays will work best on the opposing teams.

If I hired I will be a valuable asset to maintaining the respect and pride of the LRPS. I look forward to demonstrating how I can further be an asset. I can be reached at my cell phone (587) 220-1321

Sincerely,

James Bateman