

Box 1109
Magrath, AB T0K 1J0

February 14th, 2012

Constable John Doe
Edmonton Police Service
9620 103a Avenue
Edmonton, AB T5H 0H7

Dear Constable Doe

RE: Police constable position

Please accept this letter and enclosed resume as application for the police constable position which is advertised for on the Edmonton Police Service website. My plans entail obtaining a position with the Edmonton police force, thus; helping "build safe communities through leadership and policing excellence." (Boyd, 2008)

My knowledge of the criminal justice system has increased, as well as sharpened my integrity, accountability, respect, innovation, courage and community diversity through my enrolment in the Lethbridge College criminal justice policing program; These skills are not only a set of my values, but also the values of the EPS. This sharpening of skills and knowledge in the criminal justice system, can be shown through my past work, and volunteering experiences. Through the criminal justice program I have expanded my education in the policing field through classes such as Ethics, Law, Professional communication, and Effective presentation and speech; these are only a few of the classes taken over the two year diploma course.

MY employers at Calgary will be the first testify with my cheerful, helpful, energetic, fun and hard working attitude towards the work force; my teachers at the Lethbridge College will justify on my hard working nature and mellow nature; my 4h leaders will testify to my leadership skills, reliability, fun kind natured spirit, and being great with children. With a leader change in my Calgary 4h k9 group, the new leader would only accept stepping up with me being the president for the club for another year.

With joining the EPS, my attributes and skills will greatly benefit the Edmonton communities. Being given the opportunity to prove my skills, and benefit the Edmonton community would be an honor. Being given the opportunity to further demonstrate my assets to the organization through an interview would be appreciated. I can be reached by my cell phone at (530) 220 1339 or by my email at toby_156@hotmail.com.

Yours Truly

Jonathan Nelson

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