

1681 91st Street
North Battleford, SK S9A 0A3

February 14, 2012

Constable Richard Borthwick
Lethbridge Regional Police Service
135 1 Avenue South Lethbride, AB T1J 0A1

Dear Constable Borthwick

RE: Police constable position

Please accept this letter and enclosed resume as application for the police constable position which is advertised for on the Lethbridge Regional Police Service website. My future goals are to work in Lethbridge and serve the people who reside in the city and surrounding areas.

Through work experiences and courses taken at the Lethbridge College Criminal Justice program, I have developed skills necessary to become a proficient police officer. I have obtained excellent communication skills through my work in customer service, leadership skills from training others at work, and a great knowledge of the criminal justice system through the courses taken at Lethbridge College.

Past employers, previous teachers, and my instructors at the Lethbridge College will testify of my punctuality, positive attitude, and excellent work ethic. I always complete jobs correctly and to the best of my ability. I always bring a positive attitude to the work place which allows me to build positive relationships with employers and co-workers.

Joining the LRPS will not only benefit me, but if I am hired, my skills would be a great contribution to the organization. I would love to further show how I would be an excellent asset to your team by meeting with you for an interview. I can be reached at (306) 480-6708 or at travis.poffenroth@lethbridgecollege.ca.

Yours truly



Travis Poffenroth

Encl