

Site 600 Box 101 RR6
Saskatoon, SK S7K 3J9

February 13, 2012

Sergeant Brad Hazelwanter
Saskatoon City Police Service
145 – 1st Avenue North Saskatoon, SK S7K 3R6

RE: Police constable position

Please accept this letter and enclosed resume as application for the police constable position which is advertised for on the Saskatoon Police Service website. My future goals include obtaining employment with the SPS in order to serve my community and protect the citizens of Saskatoon.

Through previous job experiences and schooling, I have learned the importance of teamwork, honesty, trust, and commitment within an organization. I have worked in the restaurant industry for three and a half years, and many of my skills and jobs include memorizing orders, multitasking, training new servers, and providing a customer friendly environment. I strongly believe that my knowledge of cultures, religions, and disabilities taught at the Lethbridge College will be used on a daily basis as a police officer.

Ensuring that jobs are done thoroughly, as well as efficiently are skills I take pride in doing. Instructors at the Lethbridge College, as well as my past employers, will testify that I am honest, hardworking, cheerful and reliable. Teamwork and organization are also skills that I possess. Organization can be displayed through time management skills, observing the situation to see what needs to be completed, as well as multi-tasking abilities. Since I worked as a waitress in restaurants for three and a half years, learning to multi-task has been a skill that has come to be second nature to me.

Joining the SPS would benefit both me, as well as the current members serving the streets in Saskatoon, as many of our core values are similar such as honesty, commitment, and professionalism. I would love to further discuss my skills and attributes with you by meeting for an interview. I can be reached on my cell at 1-306-227-6755 or by email at Katie.kristjanson@lethbridgecollege.ca.

Yours truly

Katie Kristjanson

Encl.