Routh Emmert Charitable Trust

Grant Application

Organization: Advance Community Library

Address: PO Box 7, Advance, Indiana 46102

Library Contact Phone Number: Karen Hiese 765-676-5611

Submission Date: April 4, 2011

Title of Project: Advance Community Library Internet Project

Project Narrative:

Please respond to the following (attach no more than 2 typed pages):

Brief description of project including goals

How this project will benefit the community

How you will evaluate the project after completion

Project budget (list items needed, costs and total amount requested)

Signature of grant writer:

Executive Summary

 The Advance Community Library is requesting a grant to purchase computer equipment. The computers will be available to the public to access the internet. The Advance Community Library was established to serve the needs of the greater Advance Community. The community has donated several items to build the libraries supply of information. Along with full support from the community, the Community Foundation of Boone County, the Greater Jamestown Fund, and the Advance Community Park Association also supported the opening of the library. There are currently four board members and eight volunteers that help run the library. Fundraising events take place two times a year. The total amount requested for this project is $10,295.00. An itemized list will be included below.

Statement of Need

 The internet is an educational resource for information, ideas and entertainment. With this resource, our lives are consistently changing from how we live, learn, work and interact with each another. Interested adults and children can learn how to use the internet and the ever changing technologies. However, there are people and families that are unable to afford this resource. This is where the Advance Community Library will serve the needs of others. The library is available to the public and the privilege to check out materials comes at $15 per family. It is the goal of the Advance Community Library to provide access to the internet and all the benefits the technology provides at no cost to their patrons. This free access can lead to educational benefits, employment opportunities, and social interactions.

Project Description

Four computer workstations will be located in the library. Each workstation will include:

1 24-inch Full HD Widescreen Monitor (Dell.com) $300.00 X 4 = $1200.00

1 Tower Includes Windows 7, Microsoft Office Suite (Dell.com) $850.00 X 4 = $3400.00
1 Keyboard (Dell.com) $35.00 X 4 = $ 140.00
1 Mouse (Dell.com) $10.00 X 4 = $ 40.00
1 Set of Headphones (Dell.com) $40.00 X 4 = $160.00
1 Electrical Surge Strip (Dell.com) $30.00 X 4 = $120.00

Virus Protector (Dell.com) $80.00 X 4 = $320.00

Tower Computer Double Workstation (Demco.com) $500.00 X 2 = $1000.00

Task Chairs for workstation (Staples.com) $100.00 X 4 = $ 400.00

Chair mats 3 3/4' x 4 1/2' with Lip (Demco.com) $60.00 X 4 = $ 240.00

2 Wireless printers for 4 computers (Dell.com) $130.00 X 2 = $ 260.00

Extra Paper/Toner for printers (Dell.com) $200.00 $ 200.00
1 Wireless router will be provided for all 4 computers (Dell.com) $ 100.00

1 Multi-function Fax Machine (Demco.com) $215.00 $ 215.00

Shelving (Demco.com) $500.00 $ 500.00

There will not be a monthly service charge for internet due to an agreement with the Town of Advance and Ilines, the internet provider.

In addition to the costs involved obtaining the computer equipment/supplies, the northeast corner of the building is in need of repair. The total cost of repair is $4000. The Town of Advance has agreed to pay for $2000, we are asking for the balance to provide a safer, more aesthetic library for the community.

Total projected costs of project: $10,295.00

Evaluation

 To evaluate usage of the internet at the Advance Community Library, a sign in log will be kept of who utilizes the service. The numbers will be evaluated on a quarterly basis to determine the usefulness for community.

Conclusion

 The Advance Community Library is a resource that will enhance growth within the community. Growth will occur by the knowledge gained by the users of the library and the community itself. The Routh Emmert Foundation Grant will help enhance the resources at the library. We appreciate your time and request your support for our citizens, community and the Advance Community Library.