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| Vineet Aggarwal | |
| 4205 Strathdale Ln West Bloomfield , Michigan, 48323  248-626-2767, vaggarwa@oakland.edu | |
| Professional Summary | |
| Hi my name is Vineet Aggarwal and I am currently looking for a job at a doctor’s office doing some computer work. I previously worked in a doctor’s office, entering new patients into the computer system and billing them. I also have done small jobs like filing patient’s charts, answering the phones, shredding old documents, making patient appointments both by phone and in person, taking out the trash, removing items for the office from the car and being a translator between the Indian patients and the nursing staff that do not know the language. | |
| Experience | |
| Tel-G Medical Clinic | 6-22-2002 to 8-6-2012 |
| Job Title   * Computer person * Secretary * Translator | |
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| Education | |
| Eton Academy Middle School | 9-3-2000- 6-17-2003 |
| * **Middle School degree**   **Eton Academy High School** 9-3-2003- 6-18-2007   * High School degree | |
| **Metropolitan State College of Denver** 8-28-2007- 6-18-2008  **Oakland University** 9-5-2008- 8-16-2012   * Major: Integrative studies * Minor: Exercise science | |
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