**HIGH SCHOOL Admin Set-Up Assignments 2012**

“Seeking Beyond Reach to be where you need to be…”

**Monday, July 23, 2012**

8:15am- 9:15am Registration

Table (2012 Polo): Drew, Anna, & River

 Parking Lot (Carolina Blue Polo): C-Team & Leslie

Luggage (Slate Gray Polo): Morgan, Quis, Kelly, Rachel, Jenna, Becca, Alex, Andrew, Courtney, Aaron, & Ryan

Mingling (2012 Polo): Stacy & Carlin

Photography (2012 Polo): MADL *(& Rachel, if needed)*

9:15am- 9:45am Opening Assembly: Jake (Preside), River (Pledge), Marquis (Invocation)

 Music: Sheridan

 *(Refer to your General Assembly set up diagram)*

9:45am- 10:30am Council Meeting

9:45am  *Check Blocker: Carlin*

10:30am- 11:30am Self-Awareness Blast

11:30am- 12:00pm Second General Assembly: MaryAnn (Preside), Marissa (Pledge), Shenel (Invocation) Down Blocker: Anna

Seating: MaryAnn

Signs at Door: Drew

12:00pm- 1:00pm Lunch Bunch: Anna\*, Carlin \*\*, River, Jenna, Andrew, & Ryan

 Tray Duty: Courtney & Alex

1:00pm- 1:30pm DMP Skit set up: River & Aaron

 Lights: Jake Music: Carlin

1:30pm- 2:15pm DMP II

*Marquis set-up sound system for Rec*

*Racquetball Court Reserved to begin Superhero Showdown set- up (AAS, led by Kelly & Jenna)*

2:15pm- 2:45pm DMP III

 *AAS set up Rec (led by Quis)*

2:45pm- 3:45pm Council Meeting

 *Dinner set up: Morgan, Quis, Rachel, & Alex*

3:45pm- 5:15pm Recreation: River & Jenna

 Music: Leslie

 Water: Drew & Anna

5:15pm - 5:45pm Mentor Meetings

 *Check Dhall: Carlin*

*Patio Hammer: Stacy*

5:45pm- 6:45pm Dinner Crew: Drew\*, Morgan\*\*, Quis, Kelly, Rachel, & Alex

 Tray Duty: River & Ryan

6:45pm- 7:45pm Council Meeting

6:45pm *Ice Refreshments: Morgan & Quis*

7:00pm *Sound system move to C-Mac for Superhero Showdown: Drew, Aaron & Alex*

*Staff Store Delivery: Rachel& Courtney*

7:45pm- 8:30pm Third General Assembly: Leslie (Preside), Morgan (Pledge), Aaron (Invocation)

 Down Blocker: Stacy

Up Blocker/Signs: Anna

 Seating: Leslie

8:30pm- 9:30pm Superhero Showdown(AAS)

*Hang Theme Board in Sci Aud: Morgan & Quis*

*Set up refreshments to refresh on the run: Morgan & Quis*

9:30pm  *Sound system move to Staff Office: Quis, Andrew, & Ryan*

9:30pm- 10:15pm Council Meeting

10:15pm-10:45pm Seek Beyond Reach

Theme Skit Set Up: Becca & Courtney

 Lights: Carlin Spotlight: Jake Music: MADL

10:45pm- 11:15pm Boundary Breaking

11:15pm- 11:30pm Workshop Gathering: Drew, Quis, & Andrew

12:00am Lights Out!

 *Selling Opportunity: Andrew & Courtney (Inventory & $$)*

**Tuesday, July 24, 2012**

7:00am- 7:20am *Running: Sheridan & Carlin*

  *Selling Opportunity: Andrew & Courtney*

7:30am SCA Presidents Forum: Sheridan & Morgan

8:00am- 9:00am *Patio Hammer: Anna*

Breakfast Club: Leslie\*, Stacy\*\*, Becca, Courtney, & Aaron

 Tray Duty: Alex & Rachel

9:00am- 10:00am Rotating I

 AAS: Begin Lunch w/ Guests set up

10:00am- 10:15am Brain Break

10:15am- 11:15am Rotating II

11:15am- 12:00pm Council Meeting

12:00pm- 1:15pm Lunch with Guests

Marquis & Alex\*, Shenel & Kelly\*\*, Rachel, Ryan, Courtney, Jenna, Aaron, River, & Andrew

*Tray Duty: Shanti & Becca*

*Check school group rooms: Courtney & Andrew*

1:15pm- 2:15pm School Group Meeting

 AAS: Set up the Dhall for Teambuilding

2:15pm- 2:45pm GD Skit Set-Up: Jenna & Ryan

 Lights: Jake Music: Carlin

2:45pm- 3:30pm GD II

3:30pm-4:30pm Teambuilding in Dhall: Becca & Courtney

4:30pm- 6:00pm Council Meeting

 AAS: Reset Dhall for Dinner

6:00pm- 7:00pm Dinner Crew: Morgan\*, Drew\*\*, Quis, Kelly, Rachel, & Alex

 Tray Duty: Andrew & Jenna

7:00pm- 8:30pm Council Meeting

 *AAS: Begin Get Animated set up*

 *Ice Refreshments: Anna & Quis (7:00pm)*

7:15- 7:45pm *Staff Store Delivery: Rachel & Courtney*

8:00pm *Sound system move to Dhall for Get Animated: Quis, Andrew, & Ryan*

8:30pm- 9:30pm Fourth General Assembly: Carlin (Preside), Jenna (Pledge), Courtney (Invocation)

 Down Blocker: Stacy

Up Blocker/Signs: Drew

 Seating: Carlin

9:00pm *Refreshments set up inside of Get Animated: Anna & Marquis*

9:30pm- 10:30pm Get Animated

 Set-Up: Morgan & Jenna (AAS)

10:30pm *Sound system move to Staff Office: Anna, Alex, & Aaron*

10:30pm- 11:00pm Council Meeting

11:00- 11:15pm Workshop Gathering: Drew, Marquis, & Andrew

11:45pm LIGHTS OUT!

 *Selling Opportunity: Andrew & Courtney*

**Wednesday, July 25, 2012**

7:00am- 7:20am Running: Sibelle & Ryan

 *Selling Opportunity: Andrew & Courtney*

7:30am SCA Presidents Forum: MaryAnn

8:00am- 9:00am *Patio Hammer: Anna*

Breakfast Club: Stacy\*, Leslie\*\*, Becca, Courtney, & Aaron

Tray Duty: Rachel & Kelly

9:00am- 10:00am Rotating III

10:00am- 10:15am Brain Break

10:15am- 11:15am Rotating IV

11:15am- 12:00pm Council Meeting

12:00pm- 1:00pm Lunch Bunch: Carlin\*, Anna \*\*, River, Jenna, Andrew, & Ryan

Tray Duty: Aaron & Quis

1:00pm- 1:45pm Class/SCA Forums

1:45pm- 2:15pm School Group Meetings

2:15pm- 2:45pm Fifth General Assembly: MaryAnn (Preside), Rachel (Pledge), Ryan (Invocation)

 *Marquis. Set-up sound system for Rec*

2:45pm- 3:45pm Council Meeting

 *AAS: Set up Recreation(led by Marquis)*

3:45pm- 5:00pm Recreation: Jenna & River

 Music: Leslie

 Water: Drew & Anna

5:00pm - 5:30pm Mentor Meetings

*Patio Hammer: Leslie*

5:30pm- 6:30pm Dinner Crew: Drew\*, Morgan\*\*, Quis, Kelly, Rachel, & Alex Tray Duty: Leslie & Carlin

6:30pm- 8:00pm Council Meeting

7:00pm *Ice refreshments: Leslie & Drew*

 *Sound system move to small Dhall for Workshop Presents: Quis, Andrew, & Aaron*

8:00pm-9:00pm Sixth General Assembly: Anna (Preside), Kelly (Pledge), Alex (Invocation)

 Down Blocker: Stacy

Up Blocker/Signs: Carlin

 Seating: Anna

9:00pm- 9:30pm Council Meeting

9:30pm-10:45pm Workshop Presents: Rachel (AAS)

10:30pm *Set up refreshments for Workshop Presents: Leslie & Drew*

10:45pm *Sound system move to Staff Office: Carlin, Alex, & Ryan*

10:45pm- 11:00pm Workshop Gathering: Drew, Quis, & Andrew

11:30pm Lights Out!

 *Selling Opportunity: Andrew & Courtney*

**Thursday, July 26, 2012**

7:00am- 7:20am Running: Kasey & Andrew

  *Selling Opportunity: Andrew & Courtney*

7:30am SCA Presidents Forum: Jake

8:00am- 9:00am *Patio Hammer: Anna*

Breakfast Club: Leslie\*, Stacy\*\*, Becca, Courtney, & Aaron

 Tray Duty: Morgan & Anna

9:00am- 10:00am Rotating V

 *AAS set up School Group Lunch*

10:00am- 10:15am Brain Break

10:15am- 11:15am Rotating VI

 Check School Group Rooms: Becca & Andrew

11:15am- 12:00pm School Group Meetings

12:00pm- 1:00pm Lunch in School Groups:

Sibelle\*, Sheridan\*\*, Kasey, Marissa, Shanti, & Shenel

Tray Duty: River & Courtney

1:00pm- 2:00pm School Group Meeting

*AAS: The Amazing Race set up, set up small Dhall for Workshop Reflections (including art boards)*

2:00pm- 3:45pm The Amazing Race

3:45pm- 4:30pm Elective I

 *AAS: Heritage set up*

4:30pm- 5:15pm Elective II

5:15pm- 6:30pm Dinner in School Groups

Sibelle\*, Sheridan\*\*, Kasey, Marissa, Shanti, & Shenel

 Tray Duty: Stacy & Ryan

6:30pm- 7:15pm Workshop Reflections- Small Dhall

7:15pm- 7:45pm School Group Meeting

7:45pm- 8:30pm Seventh General Assembly: MaryAnn (Preside), Becca (Pledge), Andrew (Invocation)

Up Blocker/Signs: Drew

Down Blocker: Carlin

 Seating: Leslie

8:30pm- 9:15pm Council Meeting

9:15pm- 10:30pm Workshop Heritage: MADL, Jake, Leslie, & Carlin

10:30- 10:45pm Workshop Gathering (in the Sci Aud)

11:15pm Lights Out!

 *Selling Opportunity: Andrew & Courtney*

**Friday, July 27, 2012**

7:00am- 7:20am Running: Alex & River

  *Selling Opportunity: Andrew & Courtney*

7:30am SCA Presidents Forum: Alex & Andrew

8:00am- 9:00am *Patio Hammer: Anna*

Breakfast Club: Stacy\*, Leslie\*\*, Becca, Courtney, & Aaron

 Tray Duty: Drew & Quis

9:00am- 9:30am Mentor Meetings

9:30am - 11:30am Leadership Legacy Split Session

*Begin Banquet/Picnic Set-Up: Anna, Kelly, & River (AAS)*

 *Pull Supplies for Retro Rec: Drew, Quis & Alex*

*Move sound system to D-Hall: Andrew, Aaron, & Ryan*

11:30am- 12:30pm Service Learning Set- Up: Stacy

12:30- 1:45pm Picnic Lunch Crew: Anna\* & Carlin\*\*,River, Jenna, Andrew, & Ryan

1:45pm *Move sound system to field for Retro Rec: Drew, Quis, & Alex*

 *Field Day Set-Up: Quis & Alex (AAS)*

3:30pm *Staff Store Delivery: Rachel & Courtney*

 *Sound system move to Staff Office: Andrew, Aaron, & Ryan*

5:00pm- 6:00pm Final General Assembly: Stacy (Preside), Shanti (Pledge), Kasey (Invocation)

Down Blocker: Carlin

Up Blocker/Signs: Drew

 Seating: Leslie

5:00pm *Deliver newspapers & notepads to Delegate Dorm Rooms: Rachel & Aaron*

6:00pm *Theme Board to D-Hall: Quis*

7:00pm Reception/Banquet

 Reception: Carlin (music)

 Checkout: Leslie

 Rooms/Tour:

Peachy 1st Floor: Morgan

Peachy 2nd Floor: Rachel & Jenna

Deviney 1st Floor: Stacy

Deviney 2nd Floor: Becca & Courtney

Brickell 1st Floor: Alex & Ryan

Brickell 2nd Floor: Andrew & Aaron

Walking groups of delegates to the reception area: C-Team

Check Bonfire site: Drew & Quis (then head to Dhall)

Dhall: Anna, Kelly & River

8:00pm Banquet Slideshow (Rachel) & Music (Carlin)

8:15pm Final Gathering set up: Drew, Marquis & Andrew

 *Selling Opportunity (Parking Lot) Andrew & Courtney (Hit up parents!)*