

**MONTGOMERY COLLEGE
CLASSROOM OBSERVATION OF PART-TIME FACULTY**

Instructor being observed: Christine R. Rai
Semester/Year: Fall 2010
Course: EN 102 – Introduction to Writing II

Department: AELP/EN
Students present _18_ / enrolled _22_
Observer: Deborah Taylor

Campus: G R TP/SS
Date of Observation: 12/4
CRN: 22493

Based on your observation, place an X in the appropriate box and comment as appropriate.

INSTRUCTIONAL EFFECTIVENESS	Meets Expectations	Minor improvements needed	Does Not Meet Expectations	Not Observed	Comments or Improvement Needed
1. Follows course syllabus	X				<p>Strong syllabus Good active groups Interesting step by step example of creating good titles, introductions and conclusions</p> <p>Class was full of energy and students were engaged.</p> <p>Professor Rai knew students names and had a good rapport with her students</p> <p>Excellent class handouts – She presented a step by step PowerPoint in which she provided the scaffolding necessary for the process of writing a research paper. Good scaffolding in assignment description</p> <p>The lesson progressed logically; it moved from definitions to examples.</p> <p>Instructor uses MYMC and the appropriate in-class technology to vary the way students get the material.</p> <p>Responds to student questions well and answers effectively.</p>
2. Communicates effectively (e.g., audible, appropriate pacing, clear articulation, clear writing)	X				
3. Uses instructional techniques that address diverse learning styles	X				
4. Is prepared for class (e.g., comes with notes or outline, handouts are ready)	X				
5. Encourages student participation (e.g., knows students' names, asks effective questions for student engagement, engages many, if not all students, dignifies students' errors)	X				
6. Presents a well organized lesson with an introduction, outcomes to be achieved for the class period and conclusion	X				
7. Emphasizes key points and gives illustrations, examples if appropriate	X				
8. Demonstrates knowledge of the subject matter	X				
9. Demonstrates good rapport with the students	X				
10. Implements lesson in logical sequence	X				
11. Uses the assigned textbook appropriately, but does not read for 50 min.	X				
12. Utilizes technology (e.g., computer, document projector, overhead) appropriately	X				
13. Uses teaching strategies to engage students actively in the instruction	X				
14. Answers students' questions effectively	X				
15. Provides an alternative explanation if student does not understand a point .	X				

EFFECTIVE CLASSROOM AND TIME MANAGEMENT

1. Begins and ends class on time	X				The environment was excellent!
2. Organizes instructional time effectively	X				
3. Creates a positive learning environment	X				

8/17/10

4. Deals with behavior issues effectively	X			
5. Students were focused on the task	X			

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SUMMARY OF OBSERVATION, ADDITIONAL COMMENTS


I observed an active class near the end of Christine Rai's first semester with us. Overall, the atmosphere in the class was wonderful – a positive learning environment. The class was well-attended and the students were on-task. Professor Rai used different tactics to keep the students engaged such as group work and whole class discussion. Professor Rai's class progressed logically. She made writing the research paper a step by step process; she provided the necessary scaffolding for student success. Christine provides good solid examples. One thing to consider is to have students "do" the concept discussed while in the class; for example, you showed a good introduction. It might be a good idea to have students work on different kinds of introductions right there in the class. I enjoyed Christine Rai's class. She is an asset to our department and I hope she continues to work with us for many semesters.

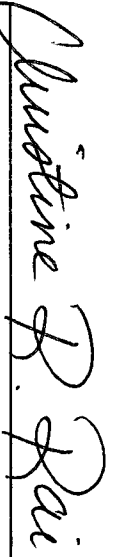
PART-TIME INSTRUCTOR'S COMMENTS AND RESPONSE: (OPTIONAL)

OVERALL, THE ABOVE NAMED PART-TIME FACULTY MEMBER'S EVALUATION WAS:

- Satisfactory
- Unsatisfactory

SIGNATURES:

Observer  2/9/11
Date

Part-time Faculty Member *  02/12/11
Date

*Signifies that part-time faculty member has read the report and does not necessarily imply concurrence with judgments made.