

November 21, 2012

To whom it may concern,

It is with great honor to have this opportunity to write this letter of recommendation on behalf of Joseph Zylinski. Joseph was hired in 2008 as a warehouse worker. Within several weeks Joseph was promoted to Assistant Warehouse Manager.

In this role Joseph brought many quality attributes to our organization. His well-rounded personality and dedication to the job he is doing sets him apart from his co-workers. He has proven over the last several years that customers come first. Joseph will take time out of his day to pay extra attention to details that effect the customer's satisfaction with our company.

Joseph met and exceeded the goals set forth by my company. He eagerly took on new challenges and always looked for added responsibility. These traits will lead him to even more success in the future.

It is with sadness that we see Joseph leave us after he graduates from West Virginia University. He brought abundant charisma, character and a winning attitude to our organization. With this letter I proudly recommend Joseph to any position that your company may challenge him with.

Sincerely,

Matthew Plocki

Principle