

Shany De La Caridad Castillo

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Education

College of Southern Nevada High School West – Las Vegas, Nevada

Fall 2011 – Present

- ❖ A College and High School Dual Enrollment Program
 - Graduating High School with 50 College Credits Towards Associates of Science Degree in Dental Hygiene
- ❖ Honors Diploma – June 2013

Volunteer Work Experience

Volunteer in a Private Practice Dental Clinic

- ❖ Assist dental hygienist and receptionists
 - ❖ Answering phone calls, making appointments, putting together patient files, cleaning patient chairs, seating the patient.

Volunteer at Magical Forest at Opportunity Village

- ❖ Selling tickets, assisting children on rides, and serving/ preparing food.

Babysitting

- ❖ Caring for and feeding the children as well as helping with homework.

Teacher Student Aid for Several Years

- ❖ Assisting in collecting and passing out papers as well as helping in grading assignments, making copies and filing paperwork.

Skills

Excel in Biology, Chemistry and Mathematics

Exceptional Organization Skills; Detail Oriented

Computer Proficient

- ❖ Windows; XP, Vista and 7, PowerPoint, Microsoft Word, Excel, Outlook, QuickBooks, Internet research
- ❖ Outstanding ability to learn new programs quickly

Excellent Interpersonal Verbal and Written Communication Skills

- ❖ Outgoing, caring, optimistic, and friendly
- ❖ Great listening skills
- ❖ Able to work efficiently and prioritize workload under pressure

Bilingual

- ❖ Read/write/speak English and Spanish fluently

Specific Skills

- ❖ Knowledge of dental procedures and terminology. Some experience with Dentrix. Good manual dexterity.