**Education:**

***SUNY Albany***, Albany, NY, January 2013-Present

*Masters of Science in Curriculum Development and Instructional Technology*, GPA: 3.25

***The College of St. Rose***, Albany, NY, Spring 2010-December 2012

*Bachelor of Arts in Adolescent Education: Biology,* GPA: 3.26

***Hudson Valley Community College,*** Troy, NY, Fall 2006-Fall 2009

*Associates Degree in Environmental Science*, GPA 3.0
***Certification:***

***NYS Teaching Certification in Living Environment, Grades 7-12 with an extension in Math & Science for Grades 5-6***

**Teaching Experience:**

**Certified Substitute Teacher**

BOCES, Albany, New York, January 2013-Present

* Experience substituting K-12, classes averaging between 10-35 students for various school districts
* Effectively maintains order in the classroom with multidisciplinary approach or with positive reinforcement techniques
* Ensures continuation of curriculum programs and academic success of individual students
* Establishes good working relationships with students and staff
* Followed teaching programs set by regular teachers and prepared outlines when necessary.
* Integrated lessons into long-term curriculum plan to ensure continuity of education objectives.

**Field Experience (60 hours)**

Troy High School, Troy, New York

* Observed 10th grade AP Biology classroom and 11th/12th grade Environmental Science classroom
* Assisted teacher with classroom management and fielding any questions from the students.

St. Ambrose Catholic Elementary School, Latham, New York

* Taught a 5th grade class topics of Science and Math in a classroom setting
* Used instructional methods of discovery learning to reinforce the topics

**Student Teaching (14 weeks)**

Tamarac Middle School, Brunswick, New York

* Taught in rural school district
* Designed and implemented 3 week unit plan for AP 8th Grade Living Environment
* Designed/Implemented a TWS for AP Living Environment
* Implemented Service Learning Project on Household Chemicals
* Taught all 8th grade classes, including 8th grade inclusion classroom for science on topics from cell theory to metrics to microscopes

Watervliet High School, Watervliet, New York

* Taught in city school district
* Taught 10th grade Living Environment classroom with various IEPs and 504s

**Employment History:**

**Member Service Specialist, *SEFCU,*** Albany, NY, January 2012-August 2012

* Communicated with members to provide solutions to their financial needs
* Resolved member’s problems with discretion and patience
* Provided support to the management team and the other employees.
* Provided the upmost discretion regarding the member’s private information

**Data Entry Technician/Phone Pharmacy Technician,** ***Express Scripts Pharmacy,*** Troy, NY June 2006-July 2011

* Obtained and verified information regarding a patient’s personal, prescription, and health information.
* Processed prescriptions by insuring accuracy based on knowledge of prescription dosages, patient’s information, and doctor information.
* Conferred with doctors, nurses, and patients in a professional manner to obtain the necessary information to accurately process prescriptions.

**Volunteer Experience:**

**Big Brother Big Sister of the Capital Region Corporate Program,** November 2008-May 2010