

To Whom It May Concern:

It is my desire to write to a letter of recommendation for Heidi Wilkie. For a year, I had the pleasure of working with Heidi at Design Central where I was the marketing coordinator. In that year, I learned a great deal about her strong work ethic, contagious positive attitude and her ability to learn and adapt.

I have worked with Heidi on several projects including writing copy for our website and organizing company events. Never having worked in a design firm before, Heidi was a quick study. Her ability to learn and adapt paired with her energetic personality and organization skills, make her an asset on every team. She keeps everyone on schedule as well as energized. Her eye for detail instills that everything will be executed beautifully.

As a new professional, I had the honor of having Heidi as my mentor. She has a great talent for developing the strengths and confidence of others. She allowed me to voice and organized my ideas while enlightening me with her profound professional experience. She takes an interest in her fellow employees and works to bring out the best in those around her.

Heidi is a hard working, personable and adaptable team member. This however does not take from her ability to work individually. Her eye for detail and desire for results make her desirable for both.

I have confidence that Heidi would be an excellent addition to your organization and based upon my experience with her, recommend Heidi Wilkie without hesitation.

Most sincerely,

A handwritten signature in black ink, appearing to read 'Julianne Wallace', with a stylized, cursive script.

Julianne Wallace  
Graduate Assistant  
Ohio University

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