

HANNAH THOMAS

QUALIFICATIONS PROFILE

- Dedicated researcher to the development of novel medicines for cancer and other serious and life-threatening illnesses.
- Excellent project management skills ensuring corporate goals are met.
- Effective at human subjects protection through adherence to ICH-GCP guidance and regulations.
- Several years of experience coordinating numerous Phase I, Phase II, and Phase III federally funded and pharmaceutical clinical research protocols.
- Adept at screening and recruiting oncology patients to participate in research protocols.
- Non-profit co-founder and president experienced at establishing IT and organization infrastructure, community outreach, and fundraising.
- Proficient at Medical/Oncology-Varian, EPIC, Tiger Misys, McKesson, Cerner PowerChart, Meditech, Oracle, Microsoft Visio, Microsoft Office Suite, SPSS Statistics, Adobe products including Acrobat Professional, Dreamweaver and Photoshop, Mac and PC environments.

EDUCATIONAL BACKGROUND

Master of Science in Health Science in Clinical Research, Anticipated 2013
GEORGE WASHINGTON UNIVERSITY – Distance Education

Bachelor of Arts in Biology (Clinical Biology), 2004
PACIFIC LUTHERAN UNIVERSITY – Tacoma, WA

Professional Associations

Society of Research Administrators International ~ Association of Clinical Research Professionals
Association for Women in Science ~ Women in Bio ~ Northwest Association for Biomedical Research

PROFESSIONAL EXPERIENCE

INDEPENDENT CONSULTING, Seattle, WA

Consultant, 2/2012–5/2012

Provided consulting to a Seattle biotechnology company and closeout data analysis and auditing to ensure protocol compliance. Reviewed onsite and remote clinical sites' patient charts and compliance with National Committee for Quality Assurance metrics as a HEDIS abstractor.

SCENT OF WATER FOUNDATION, Puyallup, WA

Co-Founder and President, 9/2011–Present

Co-founded non-profit charity to provide relief to individuals with financial challenges suffering from all types of cancer. Establish policies and procedures in collaboration with other board members. Establish IT infrastructure, website, and social media presence. Ensure compliance with IRS regulations and patient protected information. Oversee fundraising campaigns. Review all medical referrals and patient grant applications.

NORTHWEST MEDICAL SPECIALTIES, Tacoma, WA

Clinical Oncology Research Coordinator, 9/2011–1/2012

Continued support of Northwest Medical Specialties initiated at MultiCare Health System as lead coordinator. Screened and recruited for an average of 25 Phase II and Phase III pharmaceutical clinical research protocols for five clinic locations. Accessed sponsor IVRS system to randomize patients. Ordered all study-related treatments using electronic medical records program. Captured trial-related data and maintained patient records and query completion including SAE's. Reviewed protocol budgets, prepared patient check requests, and sponsor reimbursement requests.

Continued...

HANNAH THOMAS

Page 2

MULTICARE HEALTH SYSTEM, Tacoma, WA

Community Clinical Oncology Program Research Coordinator, 10/2007–9/2011

Coordinated average of 65 Phase II and Phase III National Cancer Institute protocols in partnership with 12 community providers in four clinics. Served as lead coordinator for tertiary cancer center. Assisted surgeon in operating room to collect pre- and post-treatment biopsies and other protocol-related biomarkers. Completed credentialing requirements for specific trials and sponsors. Evaluated local patient population to ensure adherence of available protocols to demographic needs. Screened, recruited, and consented oncology patients for participation in research protocols. Ordered all study-related treatments using electronic medical records program. Procured protocol drugs and managed accountability records. Captured trial-related data and maintained patient records and query completion including SAEs.

- **Increased cooperative clinical trial enrollment by 33%** over grant expectation resulting in increased grant funding as well as hiring of another full-time staff member.
- Participated in and **successfully passed '11 ACOSO audit** with research commendations.
- Assisted in and **contributed to passing of '08 ACOSO audit** with research commendations.
- Functioned as **sole administrator and manager of Patient Assistance Fund** for research patients.
- Served as **Cancer Committee member** and attended weekly **Tumor Board** meetings.

VIRGINIA MASON MEDICAL CENTER, Seattle, WA

Project Coordinator, Department of Surgery, 12/2006–7/2007

Coordinated multiple Lean initiatives to improve operational efficiency and patient safety. Created and updated Department of Surgery Intranet Web site. Designed detailed office and process value stream maps. Developed and implemented Department of Surgery project trackers.

- Worked with clinic managers to develop staff training, **reduce non-productive physician time, increase profits, and implement electronic medical record tracking** through innovative systems.

NORTHWEST KINETICS, INC., Tacoma, WA

Department Supervisor, 7/2006–9/2006

Oversaw Regulatory Affairs, reviewed and revised Standard Operating Procedures (SOP's), and revamped department internal and external systems to reduce information flow times for submissions and reports. Authored informed consents and correspondence with Institutional Review Board.

NORTHWEST KINETICS, INC., Tacoma, WA

Clinical Research Coordinator / Project Manager, 9/2004–7/2006

Managed teams of research assistants conducting up to six simultaneous Phase I and Phase II trials with individual budgets averaging \$1 million. Acted as central information repository for all internal and external communications. Consented participants, drafted procedural letters and regulatory documents, and created and maintained training modules, source documents, and study databases. Worked in specialties of Cardiology, Immunology, Oncology, Gastroenterology, and Neurology.

- **Developed sponsor relations and repeat business as a sponsor-requested coordinator.**
- **Successfully conducted \$1.75-million pharmaceutical trial.**
- Consistently ensured delivery of all projects **on time and within budget.**