99 Pucheng Lu

Yanlord Gardens

Block 6, unit 2402

Pudong, Shanghai

PRC China 200120

(Valid until June 2014)

February 24, 2014

Dear Sir/Madam,

I am writing to recommend Rosa Xia Xiujuan (夏秀娟) as a nanny or domestic helper. My family has had the pleasure of working with her for the past two years during which she has impressed us with her competence, adaptability and patience with children.

We hired her after my first son was born under the strong recommendations of our friends, a British family of five, who had to leave Shanghai after employing her for four years. And like them, we have since come to see Rosa and her daughter, Amy, as part of the family and will be sad to leave them when we relocate in a few months’ time.

We find Rosa a loving caregiver to our son and a reliable helper who can be trusted with the care of our apartment during our long vacations and the management of some domestic finances. As my partner does not speak mandarin, Rosa’s basic competence in English puts him at ease as they can interact directly.

She also amazes us with her passion for learning new skills, which has earned her many top prizes at various city-sponsored Domestic Helper Competitions. This positive attitude has no doubt underlies her adaptability, including her knack for finding new recipes to suit our tastebuds and picking up new skills to satisfy our specific demands.

Her warm personality not only makes her a nice role model for our son but also gives him more occasions to socialise with other children through her network of friends in the neighbourhood.

With her abilities, character and dedication, we believe she will be a wonderful help to you. We have no doubt you would be exceptionally pleased if you hired her. If you have any questions, please feel free to contact me or my partner, Laurent, at our contact information listed below.

Sincerely,

Carrie Ho Chwee Luan