Tyler Blumer  
7548 West Alexandria Way  
Peoria, AZ, 85381  
(480)-318-1341  
redbatray@gmail.com

5/5/14  
  
Joanne Plate  
District Office  
6330 W. Thunderbird Rd.  
Glendale, AZ 85306  
  
  
Dear Joanne Plate:

I want to express my gratitude for giving me a position at the District office as an intern. It has been very interesting to work with you in the educational department. I have learned quite a few things in regards to how much work is put into educational material.

Now I’m moving onto graduation in hopes of pursuing a career in engineering, that wouldn’t have been possible without your assistance in offering me a position as an intern. The opportunity you have provided me has proven invaluable, and I hope you can extend this opportunity to other student looking for internships down the road.

Again, thank you so much. I greatly appreciate your generosity.

Best Regards,  
  
Tyler