Peoria Unified School District #11

Work Based Learning
Student Performance Evaluation

Student Name:	Michael Hernandez	School Name:	Centennial High School
Mentor's Name:	Dominique Morning	Date:	4/15/2014
Mentor's Phone:	(602)-330-7177	Evaluation (check one):	☑ Evaluation 1 ☐ Evaluation 2
Mentor Title/Company:	City West Sports		

Directions: Please bubble in the score for each section of the evaluation using the rating scale below:

1	2	3	4
Unacceptable (Consistently or Excessively Poor Performance)	Below Expectations (Intervention needed to satisfy minimum requirements)	Meets Expectations (Satisfys minimum requirements)	Exceeds Expectations (Consistently goes above of what is expected)

WORK HABITS - Performance Factor 1	1	2	3	4
1. Understands job responsibilities and related operations	○	○	○	●
2. Completes work assignments accurately, thoroughly and on time	○	○	○	●
3. Has read and complies with all federal, state and local laws, rules, guidelines and policies (eg: safety, attendance, sexual harassment, FLSA, OSHA, time reporting, etc.)	○	○	○	●
4. Clearly and effectively communicates and expresses ideas and information to customers, co-workers, members of the public, supervisors and management	○	○	○	●
5. Resolves problems in an efficient, safe and effective manner	○	○	○	●
6. Is accountable and accepts responsibility for own actions	○	○	○	●
7. Organizes and plans work assignments to meet objectives	○	○	○	●
8. Is responsive and courteous to customers, members of the public, co-workers, supervisors and management	○	○	○	●
9. Receptive to direction and accepts feedback in a positive manner	○	○	○	●
10. Adheres to ethical standards of professional conduct activities	○	○	○	●

Subtotal: _____

WORK SKILLS - Performance Factor 2	1	2	3	4
1. Reports to internship site regularly and on time	○	○	○	●
2. Works effectively and cooperatively with others in the workgroup	○	○	○	●
3. Displays enthusiasm toward the work site	○	○	○	●
4. Follows directions effectively-verbal and written	○	○	○	●
5. Shows initiative and self-motivation	○	○	○	●

Subtotal: _____

CAREER DEVELOPMENT - Performance Factor 3	1	2	3	4
1. Demonstrates progress in learning career-related skills	○	○	○	●
2. Contributes and/or improves existing processes and/or introduces new methods	○	○	○	●
3. Increases personal skills, knowledge and technical base	○	○	○	●
4. Displays skills/abilities necessary for success in career field	○	○	○	●
5. Displays interest and continued learning in the career field	○	○	○	●

Subtotal: _____ **Grand Total:** _____

I, the student, have reviewed the above evaluation with my mentor.

☑ YES ☐ NO

Student's Signature _____ Date: Date:5/15/2014

Mentor's Signature Dom Morning Date: Date:4/15/2014

Comments: _____